

MINUTES OF MEETING NO.99-17

NAME	Executive Board	PAGE	Page 1 of 4
LOCATION	WIWCD Office, Lundar, Manitoba	DATE	June 15, 2017

PRESENT:

H. Rosing	Vice Chairperson	Lake Francis Sub District
K. Fjeldsted	Director	Swan Creek Sub District
N. Brandstrom	Director	Dog Lake Sub District
B. Sigfusson	Director	Shoal Lake Sub District
J. Halchuk	Director	Lake St. Martin Sub District
O. Procter	Member	Shoal Lake Sub District
P. Dunlop	Provincial Appointee	MSD
L. Miller	Manager/ Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

J. Cruise	Chairperson	Swan Creek Sub District
P. Watson	Watershed Planner	MSD

WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER H. Rosing called the meeting to order at 10:00 A.M.	
2.0	APPROVAL OF AGENDA 760-17: B. Sigfusson – P. Dunlop BE IT RESOLVED THAT the Board approved the agenda with additions: 8.2 Hatchery Drain 8.3 MIT Presentation	CARRIED
3.0	DELEGATION Tim Clarke, the representative from Manitoba agriculture, food & rural initiatives, delivered the presentation on establishing a successful forage crop, answered questions pertaining to crop establishment and the use of sod seeding equipment. PDF file of the presentation is at the office on file.	
4.0	APPROVAL OF MINUTES 761-17: P. Dunlop - J. Halchuk BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 98-17 May 18, 2017 as presented.	CARRIED
5.0	FINANCIAL REPORT	
5.1	Bank Activity L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from April 22, 2017 to May 21, 2017; CIBC Business Operating Account Statement from May 1 to May 31, 2017; Bank Account Transactions Report from May 17, 2017 to June 14, 2017; Comparative Income Statement – YTD from April 1, 2016 to June 14, 2017; 2017-2018 Statement of Expenditures from April 1, 2017 to June 14, 2017.	

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	<p>762-17: B. Sigfusson - N. Brandstrom BE IT RESOLVED THAT the Board approved the expenses of \$ 13,398.71 (cheques # 3001 - 3016), CIBC Corporate Classic Visa Statement from April 22, 2017 to May 21, 2017; CIBC Business Operating Account Statement from May 1 to May 31, 2017; Bank Account Transactions Report from May 17, 2017 to June 14, 2017; Comparative Income Statement – YTD from April 1, 2016 to June 14, 2017; 2017-2018 Statement of Expenditures from April 1, 2017 to June 14, 2017.</p>	CARRIED
6.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>O. Procter, member of the Shoal Lake Sub District and the representative from the rural municipality of Woodlands, informed the Board of Directors that the RM of Woodlands will be contacting the WIWCD regarding previously installed Spawning Shoals at Shoal Lake.</p>	
7.0	<p>OLD BUSINESS</p>	
7.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>The Project Management Team (PMT) meeting will be rescheduled. Date to be determined.</p>	
7.2	<p>Audit</p> <p>L. Miller updated the Board on the 2016-2017 Audit and presented copies of Financial Statements. The Board reviewed the financial statements.</p> <p>763-17: P. Dunlop – J. Halchuk BE IT RESOLVED THAT the Board approved presented Financial Statements of 2016-2017 Audit.</p>	CARRIED
7.3	<p>Conservation Agreement</p> <p>The Letter has been sent to the rural municipality of West Interlake, the respond has not been received yet.</p>	
7.4	<p>Winter Watering System Applications</p> <p>Two applications for the Off Site Winter Watering Systems were submitted. The project sites have been inspected and found suitable. One applicant out of two submitted applications received financial assistance from the WIWCD in the past. The Board decided to postpone the approval of this application.</p> <p>764-17: B. Sigfusson – K. Fjeldsted BE IT RESOLVED THAT the Board approved D. Hueging application for the Off Site Winter Watering System Program.</p>	CARRIED
7.5	<p>Composters</p> <p>Fifty (50) composting bins have been ordered, order has been received. Ten (10) composting bins were sold to East Interlake Conservation District at the purchasing price.</p>	
7.6	<p>Copier</p>	

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	<p>The representatives from Bridgeport and Ricoh Canada were contacted to discuss further options. Inquiry was made:</p> <ul style="list-style-type: none"> ✓ to the Bridgeport regarding the cost of shipping Konica Minolta back to the warehouse and to discontinue the Lease ✓ to the Ricoh Canada regarding the cost to install previously purchased Ricoh Aficio MP 2800 at the office. <p>Quotes have not been received yet. The WIWCD must make an assessment of the Ricoh Aficio MP 2800 machine in order to determine if the machine is in working condition.</p> <p>765-17: J. Halchuk - B. Sigfusson BE IT RESOLVED THAT the Board approved to place a Service call with Ricoh Canada to make an assessment on the C 2800 office machine.</p>	CARRIED
8.0	NEW BUSINESS	
8.1	<p>Advertising</p> <p>The WIWCD received proposals to place an advertisement through “Giving Back to Your Community 2017” offer with the Express Weekly News. This promotion will allow the WIWCD to support multiple events: Canada 150 Portrait Collage, Graduation, School Bus Safety, Fire Prevention, Breast Cancer Awareness, Remembrance Day and New Year Eve – Don’t Drink & Drive at \$ 47.00 each. The Board requested to place an advertisement in the Stonewell Teulon Tribune as well.</p> <p>766-17: B. Sigfusson – J. Halchuk BE IT RESOLVED THAT the Board approved to place an advertisement in the Express Weekly News as a participation in the “Giving Back to Your Community” promotion.</p>	CARRIED
8.2	<p>Hatchery Drain</p> <p>The Board passed the motion to install spawning shoals at Hatchery Drain in the past. Due to weather conditions the spawning shoals were not installed up to this date. B. Sigfusson, K. Fjeldsted, N. Brandstrom and L. Miller will check the drain and will make an assessment if the conditions are favorable to complete the project this year.</p>	
8.3	<p>Manitoba Infrastructure and Transportation (MIT) Presentation.</p> <p>Manitoba Infrastructure and representatives from the consulting engineers of Kontzamanis Graumann Smith MacMillan Inc. will be hosting an open house concerning the proposed construction plans of the Lake Manitoba and Lake ST. Martin outlet channels. The Open House will take place in the Moosehorn on June 29, 2017. Staff to contact M. Allard and to invite him to the Executive Board Meeting for a discussion pertaining possible involvement of the WIWCD in this project.</p>	
9.0	REPORTS	
9.1	<p>Chairperson</p> <p>N/A</p>	
9.2	<p>MCDA Rep Report</p> <p>H. Rosing presented brief verbal update.</p>	

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9.3	Manager Report Manager updated the Board on the current activities of the West Interlake Watershed Conservation District.	
9.4	Watershed Planner Report is on file at the office	
10.0	IN CAMERA DISCUSSION	
11.0	CORRESPONDENCE The following information presented to the Board: <ul style="list-style-type: none"> ➤ The Letter from K. Hayward regarding allocated funds to the West Interlake Watershed Conservation District for the 2017-2018 fiscal year; ➤ Proposed subscription to The Western Producer. (The Board of Directors declined the opportunity to subscribe to this media); ➤ The information from Crown Lands and Property Agency (CLPA) pertaining to the Crown Land Easement No. 71542 and Crown Land General Permit No. 71450 (The Board of Directors provided no comments/recommendations). 	
12.0	NEXT MEETING: <div style="text-align: right;"> July 20th , 2017 10:00 A.M. WIWCD Office </div>	
13	ADJOURNMENT <u>767-17 N. Brandstrom – J. Halchuk</u> BE IT RESOLVED THAT we adjourn at 12:30 p.m.	CARRIED
	<p style="text-align: center;">These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<hr/> Henry Rosing, Vice Chairperson WIWCD	
	<hr/> Linda Miller, Financial Administrator WIWCD	