

**MINUTES OF MEETING NO.98-17**

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NAME	Executive Board	PAGE	Page 1 of 4
LOCATION	WIWCD Office, Lundar, Manitoba	DATE	May 18, 2017

PRESENT:

J. Cruise	Chairperson	Swan Creek Sub District
K. Fjeldsted	Director	Swan Creek Sub District
N. Brandstrom	Director	Dog Lake Sub District
B. Sigfusson	Director	Shoal Lake Sub District
J. Halchuk	Director	Lake St. Martin Sub District
P. Watson	Watershed Planner	MSD
P. Dunlop	Provincial Appointee	MSD
L. Miller	Manager/ Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

H. Rosing	Vice Chairperson	Lake Francis Sub District
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WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	<b>CALL TO ORDER</b> J. Cruise called the meeting to order at 10:00 A.M.	
2.0	<b>APPROVAL OF AGENDA</b> <u>749-17: J. Halchuk - N. Brandstrom</u> <b>BE IT RESOLVED THAT</b> the Board approved the agenda with additions: 8.3 Copier	<b>CARRIED</b>
3.0	<b>DELEGATION</b> L. Melvin, the representative from Riverdale Water Management, delivered the presentation on aerotation and treatments in water ponds and dugouts, answered questions pertaining to water plant treatments and the related cost. PDF file of the presentation is at the office on file.	
4.0	<b>APPROVAL OF MINUTES</b> <u>750-17: J. Halchuk – K. Fjeldsted</u> <b>BE IT RESOLVED THAT</b> the Board adopted the minutes of the Executive Board Meeting 97-17 April 20, 2017 as presented.	<b>CARRIED</b>
5.0	<b>FINANCIAL REPORT</b>	
5.1	<b>Bank Activity</b> L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from March 22, 2017 to April 21, 2017; CIBC Business Operating Account Statement from April 1 to April 30, 2017; Bank Account Transactions Report from April 1, 2017 to May 17, 2017; Comparative Income Statement – YTD from April 1, 2016 to May 17, 2017; 2017-2018 Statement of Expenditures from April 1, 2017 to May 17, 2017.	

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	<p><b><u>751-17: P. Dunlop - N. Brandstrom</u></b>  <b>BE IT RESOLVED THAT</b> the Board approved the expenses of \$ 28,517.61 (cheques # 2970, 2971, 2974 - 3000), CIBC Corporate Classic Visa Statement from March 22, 2017 to April 21, 2017; CIBC Business Operating Account Statement from April 1 to April 30, 2017; Bank Account Transactions Report from April 1, 2017 to May 17, 2017; Comparative Income Statement – YTD from April 1, 2016 to May 17, 2017; 2017-2018 Statement of Expenditures from April 1, 2017 to May 17, 2017.</p>	<b>CARRIED</b>
<b>6.0</b>	<p><b>SUB DISTRICT RECOMMENDATIONS</b>          No Sub District Recommendations were brought forward at this time</p>	
<b>7.0</b>	<p><b>OLD BUSINESS</b></p>	
<b>7.1</b>	<p><b>Integrated Watershed Management plan (IWMP)</b>          Tabled to the next Executive Meeting</p>	
<b>7.2</b>	<p><b>Audit</b>          L. Miller updated the Board that the 2016-2017 Audit is in the process, which has not been finalised at this time.</p>	
<b>7.3</b>	<p><b>Conservation Agreement</b>          The Letter has been sent to the rural municipality of West Interlake, the respond has not been received yet.</p>	
<b>7.4</b>	<p><b>Winter Watering System Applications</b>          Two applications for the Off Site Winter Watering Systems were submitted. The project sites aren't inspected at this time.</p>	
<b>8.0</b>	<p><b>NEW BUSINESS</b></p>	
<b>8.1</b>	<p><b>Advertising</b>          The WIWCD received proposals to place an advertisement during the Lundar Agricultural Fair Days from the CFRY, the Express Weekly News and the Interlake Spectator.</p> <p><b><u>752-17: N. Brandstrom – B. Sigfusson</u></b>  <b>BE IT RESOLVED THAT the Board approved</b> to place an advertisement with CFRY for the cost of \$ 230.00, a 1/8 page advertisement in the Express Weekly News at the cost of \$ 160.00 and 1/8 page advertisement in the Interlake Spectator at the cost of \$ 110.00.</p> <p>The Advertisement in Bull Calendar exceeded previously approved amount.</p>	<b>CARRIED</b>
<b>8.2</b>	<p><b><u>753-17: P. Dunlop - N. Brandstrom</u></b>  <b>BE IT RESOLVED THAT the Board approved</b> to pay the balance on the page in 2018 Bull Calendar in the amount of \$ 100.00</p>	<b>CARRIED</b>
<b>8.2</b>		

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	<p><b>Composters</b></p> <p>The WIWCD is out of stock on standing composters. The Board presented with a quote for the purchase of 50 composters through Lundar Home Hardware store.</p> <p><b><u>754-17: P. Dunlop – B. Sigfusson</u></b>  <b>BE IT RESOLVED THAT the Board approved</b> to purchase 50 composters at the price of \$ 56.00 each plus TAX.</p>	<b>CARRIED</b>
	<p><b><u>755-17: K. Fjeldsted – N. Brandstrom</u></b>  <b>BE IT RESOLVED THAT the Board approved</b> to subsidize the cost of composters and to offer them to the residents of the WIWCD at \$ 30.00 each with no TAX.</p>	<b>CARRIED</b>
8.3	<p><b>Copier</b></p> <p>The Lease of the current copier will expire in October of 2017. Staff to research the cost of shipping the current copier back to the warehouse, to discontinue the Lease and the cost to install previously purchased Ricoh Aficio MP 2800 at the office.</p>	
9.0	<p><b>REPORTS</b></p>	
9.1	<p><b>Chairperson</b></p> <p>N/A</p>	
9.2	<p><b>MCDA Rep Report</b></p> <p>Minutes of the Expanded Executive Committee Meeting are on file at the office.</p>	
9.3	<p><b>Manager Report</b></p> <p>Manager updated the Board on the current activities of the West Interlake Watershed Conservation District.</p>	
9.4	<p><b>Watershed Planner</b></p> <p>N/A</p>	
10.0	<p><b>IN CAMERA DISCUSSION</b></p> <p><b><u>756-17: J. Halchuk – B. Sigfusson</u></b>  <b>BE IT RESOLVED THAT</b> the Board went in camera at 11:45 a.m. to discuss human resources</p> <p><b><u>757-17: K. Fjeldsted - N. Brandstrom</u></b>  <b>BE IT RESOLVED THAT</b> the Board moved out of camera at 11:50 a.m.</p> <p><b><u>758-17: P. Dunlop – B. Sigfusson</u></b>  <b>BE IT RESOLVED THAT</b> the Board approved Financial Administrator Assistant hours at 32 hours per week and wages as proposed in the Letter (letter is on file at the office) starting April 1, 2017.</p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p> <p><b>CARRIED</b></p>

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<b>11.0</b>	<p><b>CORRESPONDENCE</b></p> <p>The following information presented to the Board:</p> <ul style="list-style-type: none"> <li>➤ Subdivision Application 4206-17-5542 in the RM of Woodlands. (no comments);</li> <li>➤ Crown Land Sale Application # 71402 in the RM of Coldwell. (no comments);</li> <li>➤ Donation Request from the Coldwell / Lundar Community Foundation. The WIWCD will donate a rain barrel;</li> <li>➤ Donation Request for the 9<sup>th</sup> Annual Lundar Lobsterfest Dinner and Dance 2017. The WIWCD will donate a rain barrel;</li> </ul>	
<b>12.0</b>	<p><b>NEXT MEETING:</b></p> <p style="text-align: center;"><b>June 15<sup>th</sup>, 2017</b>  <b>10:00 A.M.</b>  <b>WIWCD Office</b></p>	
<b>13</b>	<p><b>ADJOURNMENT</b></p> <p><b><u>759-17 P. Dunlop - B. Sigfusson</u></b>  <b>BE IT RESOLVED THAT we adjourn at 12:00 p.m.</b></p>	<b>CARRIED</b>
	<p><b>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</b></p>	
	<hr/> <p><b>Jack Cruise, Chairperson</b>  <b>WIWCD</b></p> <hr/> <p><b>Linda Miller, Financial Administrator</b>  <b>WIWCD</b></p>	