

**MINUTES OF MEETING NO. 93-16**

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 LOCATION Recreation Centre, Eriksdale, Manitoba DATE November 17, 2016

PRESENT:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
K. Fjeldsted	Director	Swan Creek Sub District
N. Brandstrom	Director	Dog Lake Sub District
J. Halchuk	Director	Lake St. Martin Sub District
L. Miller	Manager/ Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

B. Sigfusson	Director	Shoal Lake Sub District
P. Watson	Watershed Planner	MSD
P. Dunlop	Provincial Appointee	MSD

WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	<b>CALL TO ORDER</b> J. Cruise called the meeting to order at 5:06 P.M.	
2.0	<b>APPROVAL OF AGENDA</b> <u>716-16: H. Rosing – K. Fjeldsted</u> <b>BE IT RESOLVED THAT</b> the Board approved the agenda as presented	<b>CARRIED</b>
3.0	<b>APPROVAL OF MINUTES</b> <u>717-16: N. Brandstrom – K. Fieldsted</u> <b>BE IT RESOLVED THAT</b> the Board adopted the minutes of the Executive Board Meeting 92-16 October 20, 2016 as presented.	<b>CARRIED</b>
4.0	<b>FINANCIAL REPORT</b>	
4.1	<b>Bank Activity</b>  L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from September 22, 2016 to October 20, 2016; CIBC Business Operating Account Statement from October 1 to October 31, 2016; Bank Account Transactions Report from October 20, 2016 to November 16, 2016; Comparative Income Statement – YTD from April 1, 2016 to November 16, 2016; 2016-2017 Statement of Expenditures from April 1, 2016 to November 16, 2016.  <u>718-16: J. Halchuk – H. Rosing</u> <b>BE IT RESOLVED THAT</b> the Board approved the expenses of \$ 36,634.54 (cheques # 2822, 2833 – 2843, 2845 - 2861), CIBC Corporate Classic Visa Statement from September 22, 2016 to October 20, 2016; CIBC Business Operating Account Statement from October 1 to October 31, 2016; Bank Account Transactions Report from October 20, 2016 to November 16, 2016; Comparative Income Statement – YTD from April 1, 2016 to November 16, 2016; 2016-2017 Statement of Expenditures from April 1, 2016 to November 16, 2016.	<b>CARRIED</b>

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<b>5.0</b>	<p><b>SUB DISTRICT RECOMMENDATIONS</b></p> <p>No recommendations were brought forward at this time.</p>	
<b>6.0</b>	<p><b>OLD BUSINESS</b></p>	
<b>6.1</b>	<p><b>Integrated Watershed Management plan (IWMP)</b></p> <p>The Project Management Team held a meeting on November 9, 2016 at 6:00 P.M. at the WIWCD Office in Lundar. The boundaries of the Southwest Interlake IWMP are not finalized, the discussion with the RM of Portage pertaining to the boundaries will continue.</p>	
<b>6.2</b>	<p><b>Lease Agreement (Office space)</b></p> <p>Tabled until the next meeting</p>	
<b>6.3</b>	<p><b>Burnt Lake Fish Ladder</b></p> <p>Tabled until the next meeting</p>	
<b>6.4</b>	<p><b>Northwest Interlake IWMP Boundaries and Memorandum of Understanding (MOU)</b></p> <p>Tabled until the next meeting</p>	
<b>6.5</b>	<p><b>Winter Watering System Applications</b></p> <p>Four Off Site Winter Watering System are completed and paid, four projects are in progress of being completed.          L. Miller inspected proposed site for the Off Site Winter Watering System. The site was found to be suitable for the installation of the Watering system.</p> <p><u><b>719-16: H. Rosing – N. Brandstrom</b></u>  <b>BE IT RESOLVED THAT the Board approved</b> the Winter Off Site Watering System application for F. Hueging</p>	<b>CARRIED</b>
<b>6.6</b>	<p><b>MCDA Convention / CD Award</b></p> <p>MCDA Convention will take place on December 6-8, 2016 in Brandon, Manitoba. Agenda for the MCDA Convention was sent to all members of the WIWCD.</p> <p>H. Rosing, J. Halchuk will attend the MCDA Convention.</p>	
<b>6.7</b>	<p><b>Strategic Plan for MCDA</b></p> <p>The draft of MCDA's strategic plan was presented to the Board. No comments or suggestions were put forward.</p>	

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6.8	<p><b>Tree Seedlings Program</b></p> <p>Over 450 applications submitted.</p> <p><b><u>720-16: H. Rosing – J. Halchuk</u></b>  <b>BE IT RESOLVED THAT the Board approved</b> to accept all qualified applications for the Community Tree Nursery Program 2016-2017</p>	<b>CARRIED</b>
7.0	<b>NEW BUSINESS</b>	
7.1	<p><b>Winter Watering System Applications</b></p> <p>New application is submitted. Site was inspected by manager L. Miller</p> <p><b><u>721-16: N. Brandstrom – K. Fieldsted</u></b>  <b>BE IT RESOLVED THAT the Board approved</b> the Winter Off Site Watering System application for K. McMillan</p>	<b>CARRIED</b>
7.2	<p><b>Promotional</b></p> <p><b><u>722-16: N. Brandstrom – K. Fieldsted</u></b>  <b>BE IT RESOLVED THAT the Board approved</b> to purchase 1000 pens as a promotional item.</p>	<b>CARRIED</b>
8.0	<b>REPORTS</b>	
8.1	<p><b>Chairperson</b> N/A</p>	
8.2	<p><b>MCDA Rep Report</b></p> <p>H. Rosing has no updates on Manitoba Conservation District Association activities at this time.</p>	
8.3	<p><b>Manager Report</b></p> <p>Report is on file at the office</p>	
8.4	<p><b>Watershed Planner</b></p> <p>Report is on file at the office</p>	
9.0	<p><b>In Camera Discussion</b></p> <p>N/A</p>	

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<b>10.0</b>	<p><b>CORRESPONDENCE</b></p> <p>The following information presented to the Board:</p> <ul style="list-style-type: none"> <li>➤ The correspondence between L. Miller and C. Meuckon (Wetland Habitat Specialist, Department of Sustainable Development, Wildlife Branch) regarding the proposed project in the Lake Francis Wildlife Management Area;</li> <li>➤ Subdivision Applications File 4178-16-5511 (MB Housing &amp; Renewal Corp.). The Board have no comments regarding this application.</li> <li>➤ The letter from K. Hayward (Manager, Watershed Planning and Programs) summarising outcomes of the Strategic Review and Discussion Meeting;</li> <li>➤ The email from P. Watson with information regarding EcoAction Community Funding Program;</li> <li>➤ The email from A. Merante (WWF – Canada) pertaining currently developing a national – scale watershed assessment.</li> </ul>	
<b>11.0</b>	<p><b>Next Meeting:</b></p> <p style="text-align: center;"><b>January 19, 2016</b> <b>1:00 P.M.</b></p>	
<b>12.0</b>	<p><u><b>723-16 H. Rosing - K. Fieldsted</b></u>  <b>BE IT RESOLVED THAT</b> we adjourn at 6:31 p.m.</p>	<b>CARRIED</b>
	<p><b>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</b></p>	
	<hr/> <p><b>Jack Cruise, Chairperson</b> <b>WIWCD</b></p> <hr/> <p><b>Linda Miller, Financial Administrator</b> <b>WIWCD</b></p>	