

MINUTES OF MEETING NO. 92-16

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LOCATION	WIWCD Office, Lundar, Manitoba	DATE	October 20, 2016

PRESENT:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
K. Fjeldsted	Director	Swan Creek Sub District
B. Sigfusson	Director	Shoal Lake Sub District
N. Brandstrom	Director	Dog Lake Sub District
J. Halchuk	Director	MSD
L. Miller	Manager/ Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

P. Watson	Watershed Planner	MSD
P. Dunlop	Provincial Appointee	MSD

WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER J. Cruise called the meeting to order at 9:10 A.M.	
2.0	APPROVAL OF AGENDA <u>707-16: N. Brandstrom – J. Halchuk</u> BE IT RESOLVED THAT the Board approved the agenda as presented	CARRIED
3.0	APPROVAL OF MINUTES <u>708-16: H. Rosing – B. Sigfusson</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 91-16 September 21, 2016 as presented.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity I. Zotter presented the financial report: CIBC Corporate Classic Visa Statement from August 22, 2016 to September 21, 2016; CIBC Business Operating Account Statement from September 1 to September 30, 2016; Bank Account Transactions Report from September 10, 2016 to October 19, 2016; Comparative Income Statement – YTD from April 1, 2016 to October 19, 2016; 2016-2017 Statement of Expenditures from April 1, 2016 to October 19, 2016. <u>709-16: B. Sigfusson – J. Halchuk</u> BE IT RESOLVED THAT the Board approved the expenses of \$ 14,079.85 (cheques # 2813 – 2821, 2823 - 2832), CIBC Corporate Classic Visa Statement from August 22, 2016 to September 21, 2016; CIBC Business Operating Account Statement from September 1 to September 30, 2016; Bank Account Transactions Report from September 10, 2016 to October 19, 2016; Comparative Income Statement – YTD from April 1, 2016 to October 19, 2016; 2016-2017 Statement of Expenditures from April 1, 2016 to October 19, 2016.	CARRIED

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5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>No recommendations were brought forward at this time.</p>	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>Project Management Team (PMT) meeting took place on October 17, 2016, where the new proposed boundaries of the WIWMP were reviewed and evaluated by the members of the PMT. Amendments to the Memorandum of Understanding (MOU) were presented to the Board. The Board reviewed amendments and agreed to accept them under the following conditions.</p> <p>710-16: H. Rosing - B. Sigfusson BE IT RESOLVED THAT the Board accepted proposed Amendment 1 to the Memorandum of Understanding (MOU) between the Government of Manitoba and the WIWCD, provided that the Resolution of Support from the Rural Municipality of Portage will be received. The resolution must indicate their commitment and interest in developing the Integrated Watershed Management Plan for the portion of land within boundaries of the RM of Portage.</p> <p>Next PMT meeting is scheduled on November 9, 2016 at 6:00 P.M. at the WIWCD Office in Lundar.</p>	CARRIED
6.2	<p>WIWCD Tour</p> <p>The WIWCD tour took place on October 4, 2016 and was attended by 10 participants. The WIWCD Tour was originated from the RM of St. Laurent at 8:00 a.m. Multiple Points of Interest were visited during this Tour such as: Sandpiper Beach at St. Laurent, St. Laurent Spawning Shoals, # 229 PR at the Shoal Lakes, Sabados Greenhouse, Pioneer Drain in the RM of Grahamdale, Steep Rock Beach Campground, Graymont plant in Faulkner and the Fairford Structure. All participants found the Tour valuable and interesting.</p>	
6.3	<p>Lease Agreement (Office space)</p> <p>Tabled until the next meeting</p>	
6.4	<p>Oak Hammock Marsh 2016-2017</p> <p>The request to revise the number and the type of presentations provided by the Oak Hammock Marsh to the schools that are within boundaries of the WIWCD is accepted. Oak Hammock Marsh representatives will contact the schools with a new and adjusted list of presentations.</p>	
6.5	<p>Burnt Lake Fish Ladder</p> <p>The inquiry regarding the caveat for the Burnt Lake Structure was sent to the RM Office of Coldwell. The response has not been received at this time. Tabled until the next meeting</p>	
6.6	<p>Northwest Interlake IWMP Boundaries and Memorandum of Understanding (MOU)</p> <p>Tabled until the next meeting</p>	

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6.7	<p>Winter Watering System Applications</p> <p>New application was submitted. Proposed site was accessed, visual images were presented to the Board. The site was found to be suitable for the installation of the Watering system.</p> <p><u>711-16: H. Rosing – N. Brandstrom</u> BE IT RESOLVED THAT the Board approved the Winter Off Site Watering System application for J. Rawluk</p>	CARRIED
6.8	<p>Budget 2016-2017 (Final)</p> <p>Final Budget 2016-2017 presented to the Board.</p> <p><u>712-16: N. Brandstrom – K. Fieldsted</u> BE IT RESOLVED THAT the Board approved presented Budget 2016-2017 as Final</p>	CARRIED
6.9	<p>Budget 2017-2018</p> <p>Budget 2017-2018 presented to the Board.</p> <p><u>713-16: J. Halchuk – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved presented Budget 2017-2018</p> <p>The Final Budget 2017-2018 will be presented at the 2016 Strategic Review Meeting on October 27, 2016 at 1:30 p.m. at Viscount Gort, Winnipeg</p>	CARRIED
7.0	NEW BUSINESS	
7.1	<p>MCDA Convention / CD Award</p> <p>MCDA Convention will take place on December 6-8, 2016 in Brandon, Manitoba. Agenda for the MCDA Convention was presented to the Board. Agenda to be sent to all members of the WIWCD.</p> <p>The WIWCD nominated Sabados Greenhouse (Karen and Allan Sabados) as a recipient for the CD Award. Submitted information presented to the Board. The WIWCD will be covering all expenses related to attendance of the 41st MCDA Convention by Karen and/or Allan.</p>	
7.2	<p>Strategic Plan for MCDA</p> <p>The draft of MCDA's strategic plan was presented to the Board. The Board asked to review the presented document and to submit feedback or recommendations to S. Robins (Executive Director of MCDA) by November 22, 2016.</p>	
7.3	<p>Tree Seedlings Program</p> <p>The article regarding the Community Tree Nursery Program was published in the Express Weekly News on October 13, 2016. The WIWCD received many phone calls and emails with requests from the residents in the Interlake Area. The Program is offered only to owners, whose property is located within boundaries of the WIWCD.</p>	

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8.0	REPORTS	
8.1	Chairperson N/A	
8.2	MCDCA Rep Report H. Rosing updated the Board on Manitoba Conservation District Association activities.	
8.3	Manager Report N/A	
8.4	Watershed Planner Report is on file at the office	
9.0	In Camera Discussion N/A	
10.0	<p>CORRESPONDENCE</p> <p>The following information presented to the Board:</p> <ul style="list-style-type: none"> ➤ The Letter from the Minister of Sustainable Development regarding allocated funding to the WIWCD for the 2016-2017 fiscal year; ➤ The email from K. Hayward regarding 2016 Strategic Review and Discussion; ➤ The announcement from the Manitoba Agriculture pertaining Beef and Forage Week, November 28th – December 2nd, 2016; ➤ The Letter from J. Murphy, Manitoba / NW Ontario Command of the Royal Canadian Legion Campaign Office regarding advertisement in the “Military Service Recognition Book” <p><u>714-16: B. Sigfusson - J. Halchuk</u> BE IT RESOLVED THAT the Board approved to place an advertisement in the “Military Service Recognition Book” in the size of 1/10 Page (Business Card Full Colour) at \$ 225.00</p> <ul style="list-style-type: none"> ➤ The email from K. Hayward regarding Grant notification and Budget deadlines; ➤ The information from Manitoba Environmental Industries Association regarding Waste Diversion Workshop on October 12, 2016; ➤ The information from S. Robins regarding layered water governance’s approaches in Netherlands; ➤ The Invitation from K. McCorrister to a half day workshop hosted by Lake Winnipeg Foundation where report will be presented on the progress of 2016 Community – based monitoring pilot Project. 	CARRIED

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11.0	<p>Next Meeting: November 17, 2016 5:00 A.M.</p> <p>Followed by AGM at 7:00 P.M. in Eriksdale.</p>	
12.0	<p><u>715-16 K. Fjeldsted- B. Sigfusson</u> BE IT RESOLVED THAT we adjourn at 11:28 a.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	
	<p>_____</p> <p>Jack Cruise, Chairperson WIWCD</p> <p>_____</p> <p>Linda Miller, Financial Administrator WIWCD</p>	