

**MINUTES OF MEETING NO. 89-16**

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LOCATION	WIWCD Office, Lundar, Manitoba	DATE	July 22, 2016

PRESENT:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
J. Halchuk	Director	Lake St. Martin Sub District
K. Fjeldsted	Director	Swan Creek Sub District
N. Brandstrom	Director	Dog Lake Sub District
B. Sigfusson	Director	Shoal Lake Sub District
P. Dunlop	Provincial Appointee	MCWS
L. Miller	Manager/ Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

P. Watson	Watershed Planner	MCWS
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ITEM	DESCRIPTION	ACTION BY
1.0	<b>CALL TO ORDER</b> J. Cruise called the meeting to order at 9:07 A.M.	
2.0	<b>APPROVAL OF AGENDA</b> <u>690-16: P. Dunlop – K. Fjeldsted</u> <b>BE IT RESOLVED THAT</b> the Board approved the agenda with additions:  7.2 MCDA Tour	<b>CARRIED</b>
3.0	<b>APPROVAL OF MINUTES</b> <u>691-16: B. Sigfusson – P. Dunlop</u> <b>BE IT RESOLVED THAT</b> the Board adopted the minutes of the Executive Board Meeting 88-16 June 23, 2016 as presented.	<b>CARRIED</b>
4.0	<b>FINANCIAL REPORT</b>	

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4.1	<p><b>Bank Activity</b></p> <p>L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from May 22, 2016 to June 21, 2016; CIBC Business Operating Account Statement from June 1 to June 30, 2016; Bank Account Transactions Report from June 22, 2016 to July 21, 2016; Comparative Income Statement – YTD to Last Year April 1, 2016 to July 21, 2016; 2016-2017 Statement of Expenditures from April 1, 2016 to July 22, 2016.</p> <p><b>692-16: B. Sigfusson – P. Dunlop</b>  <b>BE IT RESOLVED THAT</b> the Board approved the expenses of \$ 26,823.31 (cheques # 2742 - 2765), CIBC Corporate Classic Visa Statement from May 22, 2016 to June 21, 2016; CIBC Business Operating Account Statement from June 1 to June 30, 2016; Bank Account Transactions Report from June 22, 2016 to July 21, 2016; Comparative Income Statement – YTD to Last Year April 1, 2016 to July 21, 2016; 2016-2017 Statement of Expenditures from April 1, 2016 to July 22, 2016.</p>	<b>CARRIED</b>
5.0	<p><b>SUB DISTRICT RECOMMENDATIONS</b></p> <p>No recommendations were brought forward at this time. Staff to set up Sub District Meetings in the middle of September.</p>	
6.0	<p><b>OLD BUSINESS</b></p>	
6.1	<p><b>Integrated Watershed Management plan (IWMP)</b></p> <p>No further update was presented to the Board at this time.</p>	
6.2	<p><b>WIWCD Tour</b></p> <p>The Annual WIWCD Tour 2016 will take place after The Executive Board Meeting in September. Organizational questions pertaining to the WIWCD Tour will be discussed with members at the Sub District Meetings in September of 2016.</p>	
6.3	<p><b>Lease Agreement (Office space)</b></p> <p>Lease Agreement signed. Concerns regarding building maintenance are not addressed by the landlord yet.</p>	
6.4	<p><b>Audit</b></p> <p>The Executive Board of Directors reviewed the Letter with concerns and suggestions, prepared by SENSUS.</p> <p><b>693-16: B. Sigfusson – H. Rosing</b>  <b>BE IT RESOLVED THAT</b> the Board reviewed and approved The Management Letter and the Audit of Financial Statements for the year ended March 31, 2016</p>	<b>CARRIED</b>

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<b>6.5</b>	<p><b>Winter Watering System Applications</b></p> <p>The Inspection of previously approved applications is completed. One proposed site wasn't suitable for the installation of the Off Site Watering System (in the opinion of Directors). Contact applicant to reapply for the new location.</p>	
<b>6.6</b>	<p><b>Well Sealing</b></p> <p>The Board discussed liability issues and the responsibilities for the possible damages during the well sealing process. Contractors must have Liability Insurance and covered by the Worker's Compensation Board to receive work order.</p>	
<b>7.0</b>	<p><b>NEW BUSINESS</b></p>	
<b>7.1</b>	<p><b>Copier</b></p> <p>The technical issues with copier are resolved at this time. Lease Agreement is due in November of 2017.</p>	
<b>7.2</b>	<p><b>MCDA Tour</b></p> <p>Ideas for the MCDA Tour 2017 will be discussed after the WIWCD Tour 2016.</p>	
<b>8.0</b>	<p><b>REPORTS</b></p>	
<b>8.1</b>	<p><b>Chairperson</b></p> <p>N/A</p>	
<b>8.2</b>	<p><b>MCDA Rep Report</b></p> <p>H. Rosing updated the Board on Manitoba Conservation District Association activities.</p>	
<b>8.3</b>	<p><b>Manager Report</b></p> <p>Manager updated the Board on the current activities of the West Interlake Watershed Conservation District.</p>	
<b>8.4</b>	<p><b>Watershed Planner</b></p> <p>Report is on file at the office</p>	
<b>9.0</b>	<p><b>In Camera Discussion</b></p> <p>N/A</p>	

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<b>10.0</b>	<p><b>CORRESPONDENCE</b></p> <p>The following information presented to the Board:</p> <ul style="list-style-type: none"> <li>➤ The Letter from MCDA to the Honourable Cathy Cox, Minister of Sustainable Development;</li> <li>➤ The email from S. Robins regarding the McDonald's Production Day Tour at the MBFI Farm on July 26, 2016;</li> <li>➤ The email from M. Bemrose asking for the input on the project called the Agroclimate Impact Reporter (AIR);</li> <li>➤ The email and the Letter from the Recreational Fisheries Conservation Partnership Program (RFCPP) informing that Lake Francis Fishery and Fish Habitat Enhancement Project wasn't approved;</li> </ul>	
<b>11.0</b>	<p><b>Next Meeting:</b></p> <p style="text-align: center;"><b>August 29, 2016</b>  <b>9:00 A.M. WIWCD Office</b></p>	
<b>12.0</b>	<p><b><u>694-16 P. Dunlop – B. Sigfusson</u></b>  <b>BE IT RESOLVED THAT</b> we adjourn at 10:45 a.m.</p>	<b>CARRIED</b>
	<p><b>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</b></p>	
	<hr/> <p><b>Jack Cruise, Chairperson</b>  <b>WIWCD</b></p> <hr/> <p><b>Linda Miller, Financial Administrator</b>  <b>WIWCD</b></p>	