

MINUTES OF MEETING NO. 88-16

NAME Executive Board PAGE 1 of 5
 LOCATION WIWCD Office, Lundar, Manitoba DATE June 23, 2016

PRESENT:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
J. Halchuk	Director	Lake St. Martin Sub District
K. Fjeldsted	Director	Swan Creek Sub District
N. Brandstrom	Director	Dog Lake Sub District
P. Watson	Watershed Planner	MCWS
P. Dunlop	Provincial Appointee	MCWS
L. Miller	Manager/ Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

B. Sigfusson	Director	Shoal Lake Sub District
--------------	----------	-------------------------

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER J. Cruise called the meeting to order at 9:05 A.M.	
2.0	APPROVAL OF AGENDA 680-16: N. Brandstrom – P. Dunlop BE IT RESOLVED THAT the Board approved the agenda with additions: 7.3 Ashern Rodeo 7.4 Well Sealing	CARRIED
3.0	APPROVAL OF MINUTES 681-16: J. Halchuk – H. Rosing BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 87-16 May 19, 2016 as presented.	CARRIED
4.0	FINANCIAL REPORT	

MINUTES OF MEETING NO.88-16

NAME Executive Board

PAGE 2 of 5

DATE June 23, 2016

4.1	<p>Bank Activity</p> <p>L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from April 22, 2016 to May 21, 2016; CIBC Business Operating Account Statement from May 1 to May 31, 2016; Bank Account Transactions Report from May 19, 2016 to June 22, 2016; Comparative Income Statement – YTD to Last Year and Statement of Expenditures from April 1, 2016 to June 20, 2016; 2016-2017 Statement of Expenditures from April 1, 2016 to June 22, 2016.</p> <p>682-16: P. Dunlop – J. Halchuk BE IT RESOLVED THAT the Board approved the expenses of \$ 25,398.98 (cheques # 2703 - 2741), CIBC Corporate Classic Visa Statement from April 22, 2016 to May 21, 2016; CIBC Business Operating Account Statement from May 1 to May 31, 2016; Bank Account Transactions Report from May 19, 2016 to June 22, 2016; Comparative Income Statement – YTD to Last Year and Statement of Expenditures from April 1, 2016 to June 20, 2016; 2016-2017 Statement of Expenditures from April 1, 2016 to June 22, 2016.</p>	CARRIED
5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>No recommendations were brought forward at this time</p>	
6.0	<p>OLD BUSINESS</p>	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>No further update was presented to the Board at this time.</p>	
6.2	<p>MCDA Tour</p> <p>L. Miller and H. Rosing attended the MCDA Tour hosted by Seine-Rat River Conservation District. The Tour was valuable and informative.</p>	
6.3	<p>Lease Agreement (Office space)</p> <p>Lease Agreement has not been signed by the landlord to date.</p>	
6.4	<p>Water Festival</p> <p>Annual Water Festival took place on June 21, 2016 at the Rubber Ducky Resort. Approximately 180 students from St. Laurent Elementary School, ECAL, Inwood School and Woodlands School attended the Water Festival this year. With cooperation of different organizations, ten various stations were presented to students. Positive feedback received from all participants during 2016 Water Festival.</p>	

MINUTES OF MEETING NO.88-16

NAME Executive Board

PAGE 3 of 5

DATE June 23, 2016

6.5	<p>Workshop on Composting</p> <p>The WIWCD sponsored the workshop on Composting at École Communautaire Aurèle-Lemoine. The Green Action Centre from Winnipeg provided valuable information regarding composting process to three different age group of audience on June 16, 2016. The workshop was well received by the students and staff.</p>	
6.6	<p>Advertising</p> <p>Advertisement for Annual Lundar Fair placed in The Interlake Spectator and in the Express Weekly News. Portable Off Site Watering System was displayed during Lundar Fair events along with the WIWCD Booth. Multiple inquiries regarding the WIWCD Programming received during this event.</p>	
6.7	<p>Winter Watering Systems Applications</p> <p>The Board reviewed submitted applications for Winter Off Site Watering System Program. Next review will take place in August of 2016.</p> <p><u>683-16: N. Brandstrom – H. Rosing</u> BE IT RESOLVED THAT the Board approved the applications for Winter Off Site Watering System (B. Fossay, D. Beilner, and T. Darknell) pending on the inspection.</p>	CARRIED
7.0	<p>NEW BUSINESS</p>	
7.1	<p>Audit</p> <p>The Draft of Audited Financial Statements presented to the Board. The Board reviewed the Draft.</p> <p><u>684-16: P. Dunlop – H. Rosing</u> BE IT RESOLVED THAT the Board approved the Draft of Financial Statements, for the year ended March 31, 2016</p>	CARRIED
7.2	<p>Time Off</p> <p>The manager will require a time off due to upcoming surgery that will take place on July 26, 2016</p> <p><u>685-16: H. Rosing – J. Halchuk</u> BE IT RESOLVED THAT the Board approved manager to use sick time, overtime and vacation pay during the recovery process after the surgery.</p>	CARRIED
7.3	<p>Ashern Rodeo</p> <p>Ashern Rodeo will take place in Ashern on August 2-4 of 2016. The WIWCD will set up the booth during this event and if possible an Off Site Watering System, to promote the WIWCD Programming in the area.</p> <p><u>686-16: N. Brandstrom – K. Fieldsted</u> BE IT RESOLVED THAT the Board approved “vendor’s fee” in the amount of \$ 200.00 to set up the WIWCD booth during Ashern Rodeo Days.</p>	CARRIED

MINUTES OF MEETING NO.88-16

NAME Executive Board

PAGE 4 of 5

DATE June 23, 2016

7.4	<p>Well Sealing</p> <p>The Board reviewed two applications for Well Sealing with a requests under unusual circumstances.</p> <p>687-16: P. Dunlop – K. Fjeldsted BE IT RESOLVED THAT the Board approved to seal D. Sewell well as long as the process adheres to the requirements and standards.</p> <p>688-16: N. Brandstrom – H. Rosing BE IT RESOLVED THAT the Board approved to seal complicated well for K. Nast.</p>	CARRIED
8.0	REPORTS	
8.1	Chairperson N/A	
8.2	MCDA Rep Report H. Rosing updated the Board on Manitoba Conservation District Association activities.	
8.3	Manager Report Manager updated the Board on the current activities of the West Interlake Watershed Conservation District. Manager attended Admin Meeting on May 25-27, 2016 and the MCDA Tour on June 16, 2016.	
8.4	Watershed Planner Report is on file at the office	
9.0	In Camera Discussion N/A	
10.0	<p>CORRESPONDENCE</p> <p>The following information presented to the Board:</p> <ul style="list-style-type: none"> ➤ The letter from Premier Brian Pallister to Honourable Catherine Cox, Minister of Sustainable Development and the letter to Richard Peter Wowchuk, Legislative Assistant to the Honourable Catherine Cox; ➤ Invitation from the Green Kids Inc. to Green Kids Inc's Silver Anniversary Celebration; ➤ Water Availability and Drought Conditions Report dated May 2016; ➤ Copy of Interim Municipal Board Order No. E-16-103 regarding the proposal to dissolve the rural municipality of West Interlake. 	

MINUTES OF MEETING NO.88-16

NAME Executive Board

PAGE 5 of 5

DATE June 23, 2016

11.0	Next Meeting: July 21, 2016 9:00 A.M. WIWCD Office	
12.0	<u>689-16 P. Dunlop – J. Halchuk</u> BE IT RESOLVED THAT we adjourn at 10:40 a.m.	CARRIED
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.	
	<hr/> Jack Cruise, Chairperson WIWCD <hr/> Linda Miller, Financial Administrator WIWCD	