

MINUTES OF MEETING NO. 85-16

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LOCATION	WIWCD Office, Lundar, Manitoba	DATE	March 17, 2016

PRESENT:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
J. Halchuk	Director	Lake St. Martin Sub District
K. Fjeldsted	Director	Swan Creek Sub District
N. Brandstrom	Director	Dog Lake Sub District
B. Sigfusson	Director	Shoal Lake Sub District
P. Dunlop	Provincial Appointee	MCWS
L. Miller	Manager/ Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

P. Watson	Watershed Planner	MCWS
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ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER H. Rosing called the meeting to order at 1:05 P.M.	
2.0	APPROVAL OF AGENDA 659-16: B. Sigfusson – K. Fjeldsted BE IT RESOLVED THAT the Board approved the agenda with additions: 7.3 Events 7.4 Winter Watering System	CARRIED
3.0	APPROVAL OF MINUTES 660-16: N. Brandstrom – J. Halchuk BE IT RESOLVED THAT the Board adopt the minutes of the Executive Board Meeting 84-16 February 18, 2016 as presented.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity L. Miller presented the financial report: CIBC Corporate Classic Visa Statement for January 22, 2015 to February 21, 2016; CIBC Business Operating Account Statement for February 1 to February 29, 2016; Bank Account Transactions Report from February 18 to March 16, 2016, Comparative Income Statement – YTD to Last Year and Statement of Expenditures from April 1, 2015 to March 16, 2016; 2015-2016 Statement of Expenditures from April 1, 2015 to March 16, 2016. 661-16: P. Dunlop - N. Brandstrom BE IT RESOLVED THAT the Board approved the expenses of \$ 10,116.43 (cheques # 2622 - 2640), CIBC Corporate Classic Visa Statement for January 22, 2015 to February 21, 2016; CIBC Business Operating Account Statement for February 1 to February 29, 2016; Bank Account Transactions Report from February 18 to March 16, 2016, Comparative Income Statement – YTD to Last Year and Statement of Expenditures from April 1, 2015 to March 16, 2016; 2015-2016 Statement of Expenditures from April 1, 2015 to March 16, 2016.	CARRIED

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5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>The Board discussed the recommendation to organize a Beaver Workshop for the landowners. During this workshop landowners can learn general information about the beavers and their habits. Workshop must provide visual representation on how to choose the best location to set a trap and how to set the trap. The goal of this workshop is to provide landowners with valuable information pertaining to Beaver management strategies and encourage them to implement learned methods in practice. The Beaver Workshop will be instructed by two representatives from the Manitoba Trappers Association.</p> <p>Staff to contact the RMs to determine the best locations (one workshop will be held for Northern part of the District and one for Southern part) and to contact B. Verbiwski from the Manitoba Conservation and Water Stewardship with a request to share the cost of upcoming event.</p> <p><u>662-16: J. Halchuk - B. Sigfusson</u> BE IT RESOLVED THAT the Board approved the expenses of up to \$ 500.00 to organize the Beaver Workshop</p> <p>K. Fjeldsted and N. Brandstrom – abstained</p>	CARRIED
6.0	OLD BUSINESS	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>P. Watson was absent, no update submitted</p>	
6.2	<p>Promotional Items</p> <p>The Board discussed the purchase of the Promotional Items (resolution # 651-16) and decided to complete the purchase in 2016-2017 Fiscal Year.</p>	
7.0	NEW BUSINESS	
7.1	<p>Office Equipment</p> <p>Office Equipment (desktop and laptop) is needed to be upgraded, as its performance has visible declined over the last 8 years. Staff to locate and secure technical support for the office equipment, and to consult with the specialist regarding upgrades.</p> <p><u>663-16: J. Halchuk - N. Brandstrom</u> BE IT RESOLVED THAT the Board approved the expenses for the Office Equipment upgrades up to \$ 5,000.00</p>	CARRIED

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7.2	<p>(J. Cruise joined the meeting at 2:00 P.M.)</p> <p>Lease Agreement</p> <p>L. Miller presented "Proposal for renewal of Lease for the WIWCD" submitted by the owner of currently occupied building. The proposal outlined rate increase from \$ 950.00 per month to \$ 997.50 for the first year and thereafter the rent would increase yearly according to the rate of inflation.</p> <p>The Board discussed the Proposal.</p> <p>664-16: J. Halchuk – P. Dunlop BE IT RESOLVED THAT the Board accepted the Lease conditions: \$997.50 for the first year and the increase according to the rate of inflation thereafter. The agreement with landlord must be reached on which official source of inflation rate will be taking into consideration.</p>	CARRIED
7.3	<p>Events</p> <p>MCDA is organizing an event – Be the Change – The Power of One - for the school students in Winnipeg on April 29, 2016. The Board discussed the opportunities to sponsor school buses for the Interlake Students upon availability of tickets to this event.</p> <p>665-16: P. Dunlop - J. Halchuk BE IT RESOLVED THAT the Board approved to sponsor the school buses to the MCDA Event on April 29, 2016.</p>	CARRIED
7.4	<p>Off –Site Winter Watering System Applications</p> <p>The WIWCD received a request regarding when the applications for the Off Site Winter Watering System Program will be up for approval. The Board discussed the issue and decided the decision of the approval of submitted applications for the Off Site Winter Watering System will begin at the Executive Board Meeting in July of 2016.</p>	
8.0	REPORTS	
8.1	Chairperson N/A	
8.2	<p>MCDA Rep Report</p> <p>H. Rosing updated the Board on Manitoba Conservation District Association activities. The minutes from the Expanded Executive Committee (March 3, 2016) are on file at the office.</p>	

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8.3	<p>Manager Report</p> <p>Manager updated the Board on the current activities of the West Interlake Watershed Conservation District. The WIWCD monitored the bidding process on Tree Planter, but wasn't successful at this bidding. L. Miller approached the Board to express their opinion regarding 5 year Budget and submit their comments to the office.</p>	
8.4	<p>Watershed Planner</p> <p>Report is on file at the office</p>	
9.0	<p>In Camera Discussion</p> <p>N/A</p>	
10.0	<p>CORRESPONDENCE</p> <p>The following information presented to the Board:</p> <ul style="list-style-type: none"> ➤ The Letter from the WIWCD with comments on Crown Land Issues. Letter is on file at the office. ➤ The subscription forms for the "Country Guide". The Board declined the subscription ➤ The email from K. Hayward pertaining Bill 5 – the Surface Water Management. The Bill did not get to third reading. ➤ The email from K. McCorrister with Community Based Monitoring Update – March 2016; ➤ The information pertaining to Producer Grain Information Day (March 10, 2016). ➤ The certified Letter from the Municipal Board regarding Proposal to dissolve the Municipality of West Interlake; ➤ The invitation from Turtle Mountain Conservation District to their Annual Banquet; ➤ The email from C. Pinder regarding harvesting firewood in the Interlake area; ➤ The Invitation from the Intermountain Conservation District to the Annual Banquet; ➤ The email from S. Robins with request of participation in the 3rd Annual Water Festival organized by the MCDA; ➤ The Letter from Coldwell Lundar Community Foundation Inc. informing that there are some funds available to be granted out in 2016; ➤ The email from S. Robins with a list of upcoming Events where the MCDA is either hosting or attending as a profile organization within Winnipeg in the upcoming month(s). 	
11.0	<p>Next Meeting:</p> <p style="text-align: center;">April 21, 2016 1:00 P.M. WIWCD Office</p>	

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12.0	666-16 P. Dunlop - B. Sigfusson BE IT RESOLVED THAT we adjourn at 3:00 p.m.	CARRIED
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.	
	<hr/> Jack Cruise, Chairperson WIWCD <hr/> Linda Miller, Financial Administrator WIWCD	