

**MINUTES OF MEETING NO. 79-15**

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LOCATION	WIWCD Office, Lundar, Manitoba	DATE	August 20, 2015

PRESENT:

J. Cruise	Chairperson	Swan Creek Sub District
N. Brandstrom	Director	Dog Lake Sub District
J. Halchuk	Director	Lake St. Martin Sub District
J. Wainwright	Director	Swan Creek Sub District
B. Sigfusson	Director	Shoal Lake Sub District
P. Watson	Watershed Planner	Manitoba Water Stewardship
P. Dunlop	Provincial Appointee	Manitoba CWS
L. Miller	Manager/ Financial Admin	WIWCD

REGRETS:

H. Rosing	Vice Chairperson	Lake Francis Sub District
I. Zotter	Financial Adm. Assistant	WIWCD

ITEM	DESCRIPTION	ACTION BY
1.0	<b>CALL TO ORDER</b> J. Cruise called the meeting to order at 9:10 AM	
2.0	<b>APPROVAL OF AGENDA</b> <b>617-15: J. Halchuk - P. Dunlop</b> <b>BE IT RESOLVED THAT</b> the Board approved the agenda with additions:  6.6 Budget 2016-2017 6.7 Groundwater and Well Water Act 7.4 Riparian Applications	<b>CARRIED</b>
3.0	<b>APPROVAL OF MINUTES</b> <b>618-15: P. Dunlop - N. Brandstrom</b> <b>BE IT RESOLVED THAT</b> the Board adopt the minutes of the Executive Board Meeting 78-15 July 16, 2015 as presented.	<b>CARRIED</b>
4.0	<b>FINANCIAL REPORT</b>	
4.1	<b>Bank Activity</b>  L. Miller presented the financial report: CIBC Business Operating Account Statement from July 1 to July 31; CIBC Corporate Classic Visa Statement from June 22 to July 21, 2015; Bank Account Transactions Report from July 16 to August 19, 2015 and Statement of Expenditures from April 1 to August 19, 2015.  <b>619-15: B. Sigfusson - N. Brandstrom</b> <b>BE IT RESOLVED THAT</b> the Board approved the expenses of \$ 21,420.83 (cheques # 2432 - 2465), Bank Account Transactions Report from July 16, 2015 to August 19, 2015, CIBC Business Operating Account Statement from July 1 to July 31; CIBC Corporate Classic Visa Statement from June 22 to July 21, 2015 and Statement of Expenditures from April 1 to August 19, 2015.	<b>CARRIED</b>

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<b>5.0</b>	<p><b>SUB DISTRICT RECOMMENDATIONS</b></p> <p>Each Sub Districts held meetings prior to August executive Meeting. Throughout those meetings the following recommendations were developed:</p> <ul style="list-style-type: none"> <li>• Research possibilities of applying for different sources of funding to launch a new study on Shoal Lake Issues to identify risks of a high water level and to develop Water Management Strategies.</li> <li>• To create data related to culvert elevations in the district.</li> <li>• To increase Budget for the Community Tree Nursery Program</li> <li>• Members suggested to include the water pipelining, as an alternative watering system, in the Riparian Management Program Application.</li> <li>• To develop a new program providing financial assistance for clearing and removal of old destroyed fence line.</li> <li>• To develop a new program providing financial assistance for beaver trapping.</li> <li>• To secure funds for the research of fish habitat on small lakes such as: Nina Lake, Crossing Lake and Basket River and installation of spawning shoals.</li> <li>• To launch a study of the Dog Lake and to research a possibility of the outlet development on Dog Lake</li> <li>• To organize Workshop for Well Awareness</li> </ul>	
<b>6.0</b>	<p><b>OLD BUSINESS</b></p>	
<b>6.1</b>	<p><b>Integrated Watershed Management plan (IWMP)</b></p> <p>Project Management Team meeting held on August 4, 2015 at 9:00 a.m. at WIWCD Office. L. Miller updated the Board on the IWMP progress. The IWMP is in draft stage.</p>	
<b>6.2</b>	<p><b>Well Inventory</b></p> <p>L. Miller updated the Board on Well Inventory Program. Around 170 water samples collected up to date.</p>	
<b>6.3</b>	<p><b>Sub District Boundaries</b></p> <p>The discussion tabled to next Executive Meeting.</p>	
<b>6.4</b>	<p><b>Riparian Fencing</b></p> <p>Letter to be sent to the Rural Municipality of West Interlake expressing the WIWCD concerns regarding their riparian project.</p>	
<b>6.5</b>	<p><b>Community Tree Nursery Program</b></p> <p>Application for the Community Tree Nursery Program must be updated before the end of August. Changes will be applied to the seedlings selection and to the process of pick-up of ordered seedlings in spring time.</p>	
<b>6.6</b>	<p><b>Budget 2016-2017</b></p> <p>Letters were sent to the partnered rural municipalities. The Board reviewed the Budget and suggested some adjustments. Updated Budget to be presented to the Board at the Next Executive Meeting.</p>	

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<b>6.7</b>	<p><b>Groundwater and Water Well Act</b></p> <p>Comments to the Groundwater and Well Water Act were collected during Sub District Meetings and presented to the Board. Collected comments to be submitted in bullets on letterhead to the Board for their final approval.</p>	
<b>7.0</b>	<b>NEW BUSINESS</b>	
<b>7.1</b>	<p><b>Winter Waterers</b></p> <p>Off Site Winter Watering System Applications presented to the Board. The Board reviewed applications. Inspections of each site to be made prior final decision of approval. Final decision tabled to next executive meeting.</p>	
<b>7.2</b>	<p><b>Revised Budget 2015-2016</b></p> <p>L. Miller presented revised budget to the Board.</p> <p><b><u>620-15: B. Sigfusson – J. Halchuk</u></b>  <b>BE IT RESOLVED THAT</b> the Board approved revised Budget 2015-2016</p>	<b>CARRIED</b>
<b>7.3</b>	<p><b>Manager's Contract</b></p> <p>Manager submitted the proposal for upcoming contract renewal.</p> <p><b><u>621-15: N. Brandstrom – K. Fjeldsted</u></b>  <b>BE IT RESOLVED THAT</b> the Board accepted manager's proposal as presented and extended the contract until September 18, 2018.</p>	<b>CARRIED</b>
<b>7.4</b>	<p><b>Riparian Applications</b></p> <p>Two riparian applications presented to the Board. The Board reviewed applications.</p> <p><b><u>622-15: B. Sigfusson – P. Dunlop</u></b>  <b>BE IT RESOLVED THAT</b> the Board approved Ken Sweetland's application pending on submitted hose specification.</p> <p><b><u>623-15: N. Brandstrom – B. Sigfusson</u></b>  <b>BE IT RESOLVED THAT</b> the Board approved Jim Broustal's application pending inspection: existing dugout must be filled in at landowner's cost.</p>	<b>CARRIED</b>
<b>8.0</b>	<b>REPORTS</b>	
<b>8.1</b>	<p><b>Chairperson</b></p> <p>N/A</p>	
<b>8.2</b>	<p><b>MCDA Rep Report</b></p> <p>N/A</p>	

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<b>8.3</b>	<p><b>Manager Report</b></p> <p>Manager updated the Board on the current activities of the West Interlake Watershed Conservation District.</p>	
<b>8.4</b>	<p><b>Watershed Planner</b></p> <p>Report is on file at the office</p>	
<b>9.0</b>	<p><b>In Camera Discussion</b> NA</p>	
<b>10.0</b>	<p><b>CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li>✓ The email from Kristin Hayward regarding Small Water Retention Infrastructure Program.</li> <li>✓ A letter from Minister of Conservation and Water Stewardship, addressed to J. Cruise</li> <li>✓ A letter from West Interlake Citizens Group</li> <li>✓ Management letter from Sensus Partnership of Chartered accountants for the 2014-2015 Audit. The board reviewed the letter.</li> <li>✓ Email from Environmental Project Management &amp; Sustainability Solutions regarding upcoming Workshop.</li> <li>✓ Email from Crown Lands and Property Agency (CLPA) with attached circular package for Crown Land Sale</li> <li>✓ Announcement email for The 2015 Manitoba Excellence in Sustainability Awards</li> <li>✓ Email from K. Hayward with reminder regarding Fisheries Act Training for CDs and WROs.</li> </ul>	
<b>11.0</b>	<p><b>Next Meeting:</b></p> <p style="text-align: center;"><b>September 17, 2015</b>  <b>9:00 A.M. WIWCD Office, Lundar, MB</b></p>	
<b>12.0</b>	<p><b><u>624-15 B. Sigfusson – P. Dunlop</u></b>  <b>BE IT RESOLVED THAT</b> we adjourn at 11:00 a.m.</p>	<b>CARRIED</b>
	<p><b>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</b></p>	
	<hr/> <p><b>Jack Cruise, Chairperson</b>  <b>WIWCD</b></p> <hr/> <p><b>Linda Miller, Financial Administrator</b>  <b>WIWCD</b></p>	