

MINUTES OF MEETING NO. 78-15

NAME	Executive Board	PAGE	1 of 4
LOCATION	WIWCD Office, Lundar, Manitoba	DATE	July 16, 2015

PRESENT:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
N. Brandstrom	Director	Dog Lake Sub District
J. Halchuk	Director	Lake St. Martin Sub District
J. Wainwright	Director	Swan Creek Sub District
B. Sigfusson	Director	Shoal Lake Sub District
P. Watson	Watershed Planner	Manitoba Water Stewardship
P. Dunlop	Provincial Appointee	Manitoba CWS
L. Miller	Manager/ Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD
C. Halaburda	Member	Lake St. Martin Sub District
H. Frederick	Guest	

REGRETS:

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER J. Cruise called the meeting to order at 9:03 AM	
2.0	APPROVAL OF AGENDA <u>612-15: P. Dunlop – J. Halchuk</u> BE IT RESOLVED THAT the Board approved the agenda with additions: 7.2 Budget 2016-2017 7.3 Groundwater and Well Water Act	CARRIED
3.0	APPROVAL OF MINUTES <u>613-15: N. Brandstrom – B. Sigfusson</u> BE IT RESOLVED THAT the Board adopt the minutes of the Executive Board Meeting 77-15 June 18, 2015 as presented.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity L. Miller presented the financial report. <u>614-15: P. Dunlop – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved the expenses of \$ 30,469.60 (cheques # 2404 - 2431) and financial statements from June 18, 2015 to July 15, 2015.	CARRIED
5.0	SUB DISTRICT RECOMMENDATIONS N/A	
6.0	OLD BUSINESS	

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6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>P. Watson presented the draft of IWMP to the Project Management Team (PMT) members. Next PMT meeting is scheduled for August 4, 2015 at 9:00 a.m. at WIWCD Office.</p>	
6.2	<p>Summer Student</p> <p>The West Interlake Watershed Conservation District received an application for summer student position. After the interview, the WIWCD hired the applicant.</p>	
6.3	<p>Well Inventory</p> <p>Provincial representative provided a one day training to summer student on Well Inventory Program. The goal is to inspect 300 wells and to collect water samples. The Board decided to reward summer with monetary incentive in the amount of \$ 250.00 once all 300 samples collected.</p>	
6.4	<p>Sub District Boundaries</p> <p>The discussion tabled to next Executive Meeting.</p>	
6.5	<p>Riparian Fencing</p> <p>All licenses and permits are in place regarding ongoing riparian project for the RM of West Interlake. Fence post that the WIWCD has on hands will be delivered within next few days.</p>	
7.0	<p>NEW BUSINESS</p>	
7.1	<p>Community Tree Nursery Program</p> <p>The Community Tree Nursery Program is a great success. The West Interlake Watershed Conservation District receiving many inquiries for this program from residents. Manager discussed the issues and challenges with partnered greenhouse owners. During that discussion it was decided to make some minor adjustments to the application to improve the process of pick-up of ordered seedlings in spring time. It is decided that any trees that are not picked up by the due date will be donated to a Beach Association.</p>	
7.2	<p>Budget 2016-2017</p> <p>Budget 2016-2017 presented to the board for a review. Executive members will review the Budget and will bring suggestions to the next Executive Meeting.</p> <p>The WIWCD received confirmation for funding for the 2015-2016 fiscal year. Confirmed amount is below requested amount. The Board decided to send letters to the partnered rural municipalities with explanations pertaining to their levy calculation and options regarding their unmatched contribution. Option A: to transfer unmatched portion of municipal contribution to the "local levies" category, and use that as an extra funding in the future for the municipal needs. Option B: to readjust the second half levies accordingly to match confirmed provincial contribution and issue new invoice for the second payment.</p>	

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7.3	<p>Groundwater and Water Well Act.</p> <p>New document "Groundwater and Water Well Act" was sent to executive members review. Some of the members felt that it would be difficult for anyone without specific qualification to make any recommendations on this subject. Some members prefer to see old regulations highlighted, so new one can be easily recognised. After short discussion, the Board decided that comments should be submitted by email or they can be presented at the next Executive Meeting.</p>	
8.0	REPORTS	
8.1	Chairperson N/A	
8.2	MCDA Rep Report H. Rosing presented an update on MCDA activities.	
8.3	<p>Manager Report L. Miller updated the Board on current activities. Manager sent a reply to G. Carlson regarding his request to express the interest towards a multi-year LiDAR acquisition and flood mapping project. The Board requested copies of support letters which was sent from other districts to G. Carlson. Price list for advertisement I Current Magazine was sent to all partners' municipalities. Funding received and deposited from Fish and Wildlife Enhancement Fund. Manager updated Board on ongoing project and presented the Board with an email from district resident requesting to provide a water access for the cattle on his pasture. The Board will need more information to make a decision. After the discussion, the Board Members decided that Sub District Meetings should be held in August: Shoal Lake, Lake Francis and Swan Creek will have meetings in WIWCD Office. Dog Lake and Lake St. Martin will hold meeting in RM Office in Ashern. M. Lowdon to be invited to the Shoal lake and Lake Francis Sub District meetings.</p> <p>615-15: P. Dunlop – B. Sigfusson BE IT RESOLVED THAT the Board approved to donate \$ 150.00 towards a documentary production related to wetland loss and exploration of economic incentives for farmers to retain and restore wetlands by Rick Searle</p> <p>Audit is completed, Independent Auditors Report presented to the Board. Some information in the report was incorrect. The Board requested a new Report. Financial Statements for 2014-2015 must be send to the RM's Manager to follow up on one flowing well, which was identified by members attending the WIWCD Bus Tour.</p>	CARRIED
8.4	Watershed Planner Report is on file at the office	
9.0	In Camera Discussion NA	

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10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ✓ The email from Laura Younhberg with attachment of advertisement for the Development Manager at the Ducks Unlimited Canada; ✓ The email from Tatiana Moroz, resource extension officer at the Manitoba Forestry Association, with an inquiry regarding municipal or public land to plant 10,000 white spruce seedlings. (email was forwarded to the partner municipalities; ✓ Email from Chris Unrau with an invitation to the first MAWMA Summer Tour. ✓ Email from K. Hayward regarding the due date for the final 2015-2016 Budget. ✓ Email from S. Robins with Event notification regarding Commission for the Environmental Cooperation's Annual Council Session on Climate Change. 	
11.0	<p>Next Meeting: August 20, 2015 9:00 A.M. WIWCD Office, Lundar, MB</p>	
12.0	<p><u>616-15 H. Rosing – N. Brandstrom</u> BE IT RESOLVED THAT we adjourn at 10:45a.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	
	<hr/> <p>Jack Cruise, Chairperson WIWCD</p> <hr/> <p>Linda Miller, Financial Administrator WIWCD</p>	