

MINUTES OF MEETING NO. 75-15

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LOCATION	WIWCD Office, Lundar, Manitoba	DATE	April 16, 2015

PRESENT:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
N. Brandstrom	Director	Dog Lake Sub District
J. Halchuk	Director	Lake St. Martin Sub District
B. Sigfusson	Director	Shoal Lake Sub District
J. Wainwright	Director	Swan Creek Sub District
P. Dunlop	Provincial Appointee	Manitoba CWS
L. Miller	Manager/ Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

P. Watson	Watershed Planner	Manitoba Water Stewardship
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ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER J. Cruise called the meeting to order at 1:03 PM	
2.0	APPROVAL OF AGENDA 592-15: B. Sigfusson – P. Dunlop BE IT RESOLVED THAT the Board approved the agenda with additions: 7.5 Promotional Items 7.6 Partner RMs	CARRIED
3.0	APPROVAL OF MINUTES 593-15: J. Halchuk – H. Rosing BE IT RESOLVED THAT the Board adopt the minutes of the Executive Board Meeting 74-15 March 19, 2015 with amendments	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity L. Miller presented the financial report. 594-15: P. Dunlop – J. Wainwright BE IT RESOLVED THAT the Board approved the expenses of \$ 26,358.67 (cheques # 2323-2349, 2355) and financial statements from March 18, 2015 to March 31, 2015.	CARRIED
5.0	SUB DISTRICT RECOMMENDATIONS Next All Member Meeting scheduled on May 26, 2015 at 7:00 P.M. at Chatfield Hall	
6.0	OLD BUSINESS	

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6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>P. Watson presented the Draft of the IWMP at the Project Management Team (PMT) Meeting on April 9, 2015. The Draft contains the information, collected throughout public meetings and presentations from representatives of Watershed Management Team. Next Project Management Team (PMT) meeting to be determined.</p>	
6.2	<p>Lake Winnipeg Basin Stewardship Fund (Mercer Creek and Dog Lake Drain)</p> <p>Projects have been completed. Final report has been sent to the LWBSF. Withhold funds will be released before June 2015.</p>	
6.3	<p>Riparian Fencing</p> <p>L. Miller updated the Board on Riparian Projects in cooperation with West Interlake Rural Municipality. Fencing materials have been delivered, the remaining value of fencing materials will be reimbursed to the RM according to the Riparian Area Management Program. The Board member suggested that the project should be monitored to ensure that fence installation completed according to the requirements.</p>	
6.4	<p>New Projects</p> <p>Members need to develop new ideas and be prepared to discuss new initiatives at All Member Meeting on May 26, 2015. New ideas can be incorporated in the 2016-2017 Budget.</p>	
6.5	<p>Burnt Lake Fish Ladder (RFCPP)</p> <p>To receive remaining 10% of the RFCPP Funding, the WIWCD must install the sign, identifying completed project. The Board discussed possible location for the sign. After the discussion the Board agreed that Lundar Goose Monument would be an optimal location for public awareness. Manager to send letter to the RM of Coldwell, requesting permission to install the sign in close proximity to the Lundar Goose Monument.</p>	
7.0	<p>NEW BUSINESS</p>	
7.1	<p>Summer Student</p> <p>The WIWCD received funding from Hometown Green Team for summer of 2015. The advertisement to hire a student during summer will be placed shortly. In the past Summer student collected data for Well Inventory Program. It is unknown at this time if there will be Well Inventory Program this year.</p>	
7.2	<p>Water Test Day Transporting</p> <p>For the past few years the WIWCD provided transportation of water samples which were collected at the WIWCD Office and RM Offices on certain dates. Last year the WIWCD transported 178 samples during summer. The Board decided to schedule transportation of water samples to the Horizon laboratory for two days in June of 2015. Dates will be posted soon.</p>	

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7.3	<p>Administrator Assistant wages</p> <p>The Board decided to discuss this topic In Camera.</p>	
7.4	<p>Signing Officers</p> <p>At the Annual General Meeting members recommended that the Chair and Vice Chair of the WIWCD and the Administrator would have the power of signing. After the discussion, the Board decided that it would be more convenient if one of the Directors, who resides in close proximity to the office, have signing authority.</p> <p><u>595-15: J. Wainwright - P. Dunlop</u> BE IT RESOLVED THAT the Board appoint Jack Cruise or Brian Sigfusson and the Administrator Linda Miller as Signing Officers for the West Interlake Watershed Conservation District.</p>	CARRIED
7.5	<p>Promotional Items</p> <p>The Board discussed the purchase of pens.</p> <p><u>596-15: J. Wainwright – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved the purchase of 500 pens.</p>	CARRIED
7.6	<p>Partners RMs</p> <p>The Board discussed values of open communication in partnership with rural municipalities. The Board of directors agreed that all partners RMs should be contacted by WIWCD with an offer to provide municipalities with annual report on the WIWCD activities and achievements.</p>	
8.0	<p>REPORTS</p>	
8.1	<p>Chairperson N/A</p>	
8.2	<p>Manager Report L. Miller updated the Board on current activities</p>	
8.3	<p>Watershed Planner Report is on file at the office</p>	
9.0	<p>IN CAMERA DISCISSIONS</p> <p><u>597-15: P. Dunlop – B. Sigfusson</u> BE IT RESOLVED THAT the Board went in camera to discuss human resources</p> <p><u>598-15: N. Brandstrom – P. Dunlop</u> BE IT RESOLVED THAT the Board moved out of camera</p> <p><u>599-15: J. Wainwright – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved Financial Administrator Assistant hours at 32 hours per week and wages at \$ 15.50 per hour, starting April 1, 2015. Increase to \$ 16.50 per hour will occur on April 1, 2016.</p>	<p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>

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10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ Province announcement regarding Private Water System Bacteriological Subsidy Program. ➤ The email from A. Belanger, the manager of EICD with a request to donate \$ 500 to the Manitoba Conservation District Association to help secure good quality keynote speakers. <p><u>600-15: J. Wainwright – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved to contribute \$ 250.00 to MCDA towards expenses related to keynote speakers' involvement.</p> <ul style="list-style-type: none"> ➤ The email from S. Robins with information about ongoing communication between MCDA and Rick Searle and the inquiry to provide financial contribution towards his documentary production related to wetland loss and exploration of economic incentives for farmers to retain and restore wetlands. After the discussion, the Board declined to provide financial contribution. ➤ The information regarding "Climate Change Boot Camp and Healthy Communities Don't Idle". The Board decided not to participate in hosting 2015 Boot Camp. ➤ The email from S. Robins regarding MCDA election ➤ The email from Lee and Cynthia Wirgau regarding nominations for a community service appreciation award. The Board did not provide any names for nominee. ➤ L. Miller informed the Board that application for external funding submitted to the Manitoba Fish and Wildlife Enhancement Fund for the Spawning Shoal Effectiveness Study. ➤ The email regarding upcoming Esri Conference in Winnipeg. Staff will obtain more information and decide if they should attend. 	CARRIED
11.0	<p>Next Meeting: May 21, 2015 1:00 P.M. WIWCD Office, Lundar, MB</p>	
12.0	<p><u>601-15 N. Brandstrom - H. Rosing</u> BE IT RESOLVED THAT we adjourn at 3:55 p.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	
	<p>_____ Jack Cruise, Chairperson WIWCD</p> <p>_____ Linda Miller, Financial Administrator WIWCD</p>	