

MINUTES OF MEETING NO.111-18

NAME Executive Board PAGE Page 1 of 5
 LOCATION WIWCD Office, Lundar DATE July 18, 2018

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
K. Fjeldsted	Director	Swan Creek Sub District
B. Sigfusson	Director	Shoal Lake Sub District
N. Brandstrom	Director	Dog Lake Sub District
P. Dunlop	Provincial Appointee	MSD
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

J. Halchuk	Director	Lake St. Martin Sub District
------------	----------	------------------------------

WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER J. Cruise called the meeting to order at 9:03 a.m.	
2.0	APPROVAL OF AGENDA <u>839-18: B. Sigfusson – N. Brandstrom</u> BE IT RESOLVED THAT the Board approved the agenda as presented	CARRIED
3.0	Presentation by M. Lowdon Mark Lowdon, aquatic biologist and President of AAE Tech Services Inc., participated in discussion by phone conference regarding future project at Hatchery Drain Project and Fish Ladder at Burnt Lake. Mark updated the Board on proposed sites for the installation of Spawning Shoals at Hatchery Drain and Swan Creek Drain. In his opinion, the installation of Spawning Shoals at Swan Creek Drain – upstream of the bridge on HWY 419 would be the most valuable. Anticipated time for the installation is September – October 2018. Mark will provide more information to the Board regarding the locations and the design of spawning shoals. Mark Lowdon is suggesting to remove the plate that has been installed by Ducks Unlimited Canada (DU) on the structure at Burn Lake. This modification occurred after the Fish Ladder was completed, without knowledge of the WIWCD. Manitoba Infrastructure (MI) have no objections to the removal. However, it is undetermined who has the rights on the structure: MI or DU. Mark will follow up with MI representatives to identify the ownership. As an aquatic biologist, Mark has no concerns pertaining to issues possibly arising with carp species and doesn't think the installation of carp gates on the structure is required. <u>840-18 H. Rosing – N. Brandstrom</u> BE IT RESOLVED THAT the Board approved installation of spawning shoals suggested by M. Lowdon, pending prior inspection of the locations by B. Sigfusson and K. Fjeldsted.	CARRIED
4.0	APPROVAL OF MINUTES <u>841-18: K. Fjeldsted - N. Brandstrom</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 110-18 June 25, 2018 as presented.	CARRIED

MINUTES OF MEETING NO.111-18

NAME Executive Board PAGE Page 3 of 5
 LOCATION WIWCD Office, Lundar DATE July 18, 2018

	P. Allen's site was inspected by N. Brandstrom. An alternative location was suggested, applicant agreed to install Off Site Winter Watering System at newly proposed location.	
7.3	Hatchery Drain This issue was discussed during the phone conference with M. Lowdon	
7.4	Well Sealing Two flowing wells in question have been sealed and one well casing has been extended (Dog Lake Sub District). Bill received and paid.	
7.5	Winter Off Site Watering System Check List Discussion tabled to next Executive Meeting Check List to be sent to J. Cruise and P. Dunlop by email	
7.6	Audit Signed Financial Statements and Management Recommendations Letter presented to the Board. Executive Directors discussed the recommendations, outlined in the Letter. Bank Reconciliation Statement will be added to the Financial Report on monthly basis. Update on the employee's time sheets will be included in Manager's Report. <u>844-18: N. Brandstrom – B. Sigfusson</u> BE IT RESOLVED THAT the Board accepted Management Recommendations Letter	CARRIED
7.7	Storage Vent Two vents have been installed. Invoice for the amount of \$ 550.00 has been submitted, check is issued.	
8.0	NEW BUSINESS	
8.1	Policy Sample Policy for Providing Accessible Goods, Services or Facilities for the Accessibility for Manitobans Act presented to the Board. Executive Directors will review the Policy and will discuss it at next executive meeting. Staff provided the Board with more information pertaining Severance Pay in Manitoba. In Board's opinion, this topic should be discussed In Camera.	
8.2	Banking WIWCD will continue to use services of CIBC Banking Division until other banking alternatives are available in Lundar.	
9.0	REPORTS	
9.1	Chairperson N/A	

MINUTES OF MEETING NO.111-18

NAME Executive Board
LOCATION WIWCD Office, Lundar

PAGE Page 5 of 5
DATE July 18, 2018

	WIWCD	
--	--------------	--