

MINUTES OF MEETING NO.106-18

NAME Executive Board PAGE Page 1 of 5
 LOCATION WIWCD Office, Lundar DATE February 21, 2018

Present:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
K. Fjeldsted	Director	Swan Creek Sub District
N. Brandstrom	Director	Dog Lake Sub District
J. Halchuk	Director	Lake St. Martin Sub District
B. Sigfusson	Director	Shoal Lake Sub District
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS: P. Dunlop Provincial Appointee MSD

WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER H. Rosing called the meeting to order at 1:15 p.m.	
2.0	APPROVAL OF AGENDA <u>806-18: B. Sigfusson – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved the agenda as presented	CARRIED
3.0	APPROVAL OF MINUTES <u>807-18: J. Halchuk – N. Brandstrom</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 105-18 January 18, 2018 as presented.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from December 22, 2017 to January 21, 2018; CIBC Business Operating Account Statement from January 1 to January 31, 2018; Bank Account Transactions Report from January 18, 2018 to February 14, 2018; Comparative Income Statement – YTD from April 1, 2017 to February 9, 2018; 2017-2018 Statement of Expenditures from April 1, 2017 to February 9, 2018. <u>808-18: N. Brandstrom – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved the expenses of \$ 13,348.80 (cheques # 3194, 3201 - 3215), CIBC Corporate Classic Visa Statement from December 22, 2017 to January 21, 2018; CIBC Business Operating Account Statement from January 1 to January 31, 2018; Bank Account Transactions Report from January 18, 2018 to February 14, 2018; Comparative Income Statement – YTD from April 1, 2017 to February 9, 2018; 2017-2018 Statement of Expenditures from April 1, 2017 to February 9, 2018.	CARRIED

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5.0	SUB DISTRICT RECOMMENDATIONS	All Member Meeting tentatively scheduled for April 11, 2018 at 7:30 p.m. in Lake Francis.	
6.0	OLD BUSINESS		
6.1	Integrated Watershed Management plan (IWMP)	The deadline for review of the final draft by the Watershed Team is March 9 th , 2018. Project Management Team (PMT) meeting will be scheduled after this date to review the comments received. The Western Interlake Planning District is undergoing a review and an update of their Development Plan (DP) was presented. The PMT was asked to provide comments.	
		J. Cruise joined the Meeting at 1:45 p.m. H. Rosing turned floor over to J. Cruise.	
6.2	Winter Watering System Applications	Winter Off Site Watering System, installed by M Emilson, was inspected. Pictures of the System presented to the Board. After the discussion, the Board concluded that the system cannot be considered as a Winter Watering System at current stage. Some modifications must be completed first in order to provide financial assistance. Letter to be sent to the applicant with a request to contact WIWCD Manager to discuss required modifications. The Board discussed the necessity to incorporate "minimum requirements check list" into Winter Off Site Watering System Application. WIWCD received a request from K. Kallstrom to change the location of previously approved site for the Winter Off Site Watering System. Manager to inspect new location. New application for the Winter Off Site Watering System Program submitted. The Project Site is outside the boundaries and lays between the boundaries of Dog Lake and Swan Creek Sub Districts. Staff to send a rejection letter to the applicant.	
6.3	Cell Phone	Cell phone with a plan "pay as you go" updated to a new model. Plan changed from monthly to one time annual payment.	
6.4	Hatchery Drain	Tabled	
6.5	Well Sealing	The Board reviewed previously submitted application. 809-18: H. Rosing - N. Brandstrom BE IT RESOLVED THAT the Board approved application submitted by G. Lawrence for Well Sealing Program.	CARRIED

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6.6	<p>Spawning Shoals at Shoal Lake</p> <p>RM of Woodlands must inspect removal of Spawning Shoals at Shoal Lake, to insure that the work is completed according to their expectations. Invoice for completed work has been received. Payment will be made after the RM of Woodlands approves completed work. Contractor was notified about payment delay.</p>	
6.7	<p>Aligning CDs to Watersheds</p> <p>The regional meeting to discuss proposed changes to conservation district boundaries will take place on March 8, 2018 from 1:00 pm – 4:00 pm in Portage la Prairie. Board members and Manager will attend the meeting.</p>	
6.8	<p>Riparian Project</p> <p>Manager contacted B. Kinkead. Project will be completed during spring 2018.</p>	
6.9	<p>Community Tree Nursery Program</p> <p>Invoice from Greenhouse for the tree seedlings has not been received at this time.</p>	
6.10	<p>Budget 2018-2019</p> <p>Correspondence between L. Miller and S. Dillabough regarding new Program (Fuel Storage Tank(s) Rebate Program), initiated by the WIWCD, presented to the Board. Conference call was placed to E. Dunbar to discuss the values and benefits of this Program. After the discussion, the permission to incorporate the funding for new program into Budget 2018-2019 was granted.</p> <p>L. Miller presented Interim Budget 2018-2019 to the Board. The Board reviewed presented Budget, second reading was voted on.</p> <p>810-18: N. Brandstrom – J. Halchuk BE IT RESOLVED THAT the Board approved presented Interim Budget 2018-2019</p>	CARRIED
6.11	<p>Lake Francis Structure</p> <p>Changes pertaining to the approved project # 16-HCAA-016311 (Recreational Fisheries Conservation Partnership Program) have been approved, the Agreement for funding has been updated.</p>	
6.12	<p>Recycling</p> <p>Staff researched information on twine recycling within Manitoba as requested. There are no new initiatives in place within the Province.</p>	
7.0	<p>NEW BUSINESS</p>	
7.1	<p>Beaver Workshop</p> <p>The Board reviewed draft letter to all RMs pertaining to offer to organise Beaver Workshop in Spring of 2018 in their area. Letters to be sent to all RMs.</p>	

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7.2	<p>RM's Levies</p> <p>The Board reviewed and approved presented levies. Staff to send letters to the RMs</p>	
8.0	<p>REPORTS</p>	
8.1	<p>Chairperson</p> <p>N/A</p>	
8.2	<p>MCDA Rep Report</p> <p>The Election Meeting for the MCDA Expanded Executive Board took place on February 6, 2018. Names of new members announced. Executive Board of Directors reviewed the MCDA Expanded Executive Meeting Minutes from January 8th, 2018.</p>	
8.3	<p>Manager Report</p> <p>Manager reported to the Board on the Manager's Meeting which took place in Winnipeg on January 31-February 1, 2018.</p>	
9.0	<p>IN CAMERA DISCUSSION</p> <p>N/A</p>	
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ A letter from Riverbend Transportation & Logistics Inc., promoting their services; ➤ Announcement of the "Changing Climate Building Resilience" seminar, on March 21, 2018 in Brandon; ➤ Email from S. Robins listing workshops and information pertaining "Open Farm Day 2018"; ➤ Email from D. Hay regarding available funding through Lake Winnipeg Basin Program. The deadline to submit a Letter of Intent is February 21, 2018; ➤ Flyer from Manitoba Forage and Grassland Association (MFGA): "MCDA and MFGA. How we can work together for Manitoba"; ➤ "What We Heard" Report from the Lake Winnipeg Basin Program Stakeholder Engagement Session, dated November 15, 2017; ➤ Technical Review Committee Report prepared for the Rural Municipality of Coldwell of "Canada Sheep and Lamb – Lundar"; ➤ Email from S. Robins pertaining "Manitoba Spirit of Water" event and W. McFadyen statement announcing that the Memorandum of Understanding with Southern Chiefs' Organization in Manitoba and the Red River Basin Commission to work collaboratively on issues relating to water was signed. 	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">March 15, 2018 1:00 P.M. WIWCD Office</p>	

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12.0	<p>ADJOURNMENT</p> <p><u>811-18 B. Sigfusson – H. Rosing</u> BE IT RESOLVED THAT we adjourn at 3:25 p.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<hr/> <p>Jack Cruise, Chairperson WIWCD</p> <hr/> <p>Linda Miller, Financial Administrator WIWCD</p>	