

**MINUTES OF MEETING NO. 60-13**

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NAME	Executive Board	PAGE	1 of 4
LOCATION	WIWCD Office Lundar, Manitoba	DATE	November 21 <sup>st</sup> , 2013

PRESENT:

D. Oliver	Chairperson	Lake Francis Sub District
B. Sigfusson	Director	Shoal Lake Sub District
H. Rosing	Director	Lake Francis Sub District
J. Cruise	Director	Swan Creek Sub District
J. Halchuk	Director	Lake St. Martin District
N. Brandstrom	Director	Dog Lake Sub District
P. Watson	Watershed Planner	Manitoba CWS
I. Zotter	Financial Admin Assistant	WIWCD
L. Miller	Financial Admin /Manager	WIWCD

REGRETS:

P. Dunlop	Provincial Appointee	Manitoba Water Stewardship
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ITEM	DESCRIPTION	ACTION BY
1.0	<b>CALL TO ORDER</b> D. Oliver called the meeting to order at 10:00 AM	
2.0	<b>APPROVAL OF AGENDA</b> <u>496-13: B. Sigfusson – H. Rosing</u> <b>BE IT RESOLVED THAT</b> the Board approve the agenda with addition: 7.4 Web Upgrade 7.5 Forage Seed Program Application / Low Flow Toilet Program application	<b>CARRIED</b>
3.0	<b>APPROVAL OF MINUTES</b> <u>497-13: J. Halchuk – N. Brandstrom</u> <b>BE IT RESOLVED THAT</b> the Board adopt the minutes of the Executive Board Meeting 59-13 October 17 <sup>th</sup> , 2013 as presented	<b>CARRIED</b>
4.0	<b>FINANCIAL REPORT</b>	
4.1	<b>Bank Activity</b> L. Miller presented the financial report. <u>498-13: B. Sigfusson – H. Rosing</u> <b>BE IT RESOLVED THAT</b> the Board approve the expenses of \$ 38,943.38 (cheques # 1805, 1806, 1811 - 1849 ) and financial statements October 17, 2013 to November 20, 2013	<b>CARRIED</b>
5.0	<b>SUB DISTRICT RECOMMENDATIONS</b> N/A	
6.0	<b>OLD BUSINESS</b>	

**MINUTES OF MEETING NO.60-13**

NAME Executive Board

PAGE 2 of 4

DATE November 21<sup>st</sup>, 2013

6.1	<p><b>Integrated Watershed Management plan (IWMP)</b>          First meeting for the IWMP Team will take place on December 10, 2013 at 7:00 P.M. at the WIWCD Office.</p>	
6.2	<p><b>Shoal Lake / Riparian Fencing</b>          There are no updates on the Shoal Lake Study at this time.</p> <p>Bills are submitted for the riparian fencing project on Shoal Lake. The Board reviewed submitted bills.</p> <p><b>499-13: N. Brandstron – J. Halchuk</b>  <b>BE IT RESOLVED THAT</b> the Board approves to amend the resolution # 462 – 13 and reimburse the applicant for cost of two dugouts and the fencing material for the ¾ of a mile at 75%.</p>	<b>CARRIED</b>
6.3	<p><b>Winter Waterers Applications</b></p> <p><b>500-13: J. Cruise – B. Sigfusson</b>  <b>BE IT RESOLVED THAT</b> the Board approved the Off Site Winter Watering System application, submitted by F. Huegin.          Staff to rephrase the Off Site Winter Watering System Application, to make a clear statement that any application <b>must</b> be approved by the Board prior to installation.</p>	<b>CARRIED</b>
6.4	<p><b>Spawning Shoals Sign</b>          Installation of the Sign is in the process.</p>	
6.5	<p><b>Growing Forward 2</b>          The Board was updated on the status of two projects that were approved for funding through Growing Forward 2.</p>	
6.6	<p><b>Community Tree Nursery Program</b>          The Board was updated on the current status of Community Tree Nursery Program.</p>	
7.0	<p><b>NEW BUSINESS</b></p>	
7.1	<p><b>Letter from RM of St. Laurent</b></p> <p>Letter from RM of St. Laurent presented to the Board.          Due to Budget limitations the WIWCD cannot fund the Community Tree Nursery Program this fiscal year. The Board will review suggestions and concerns raised by the RM of St. Laurent next fiscal year.</p>	

**MINUTES OF MEETING NO.60-13**

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NAME Executive Board

PAGE 3 of 4

DATE November 21<sup>st</sup>, 2013

7.2	<p><b>Riparian Management Program</b></p> <p>The Board discussed two riparian Management Applications.          E. Springer application: it is the Board opinion that the best solution for this site would be relocation of the existing ditch. Redirect the applicant to MAFRI office and RM of Siglunes.</p> <p><b><u>501-13: J. Halchuk - J. Cruise</u></b>  <b>BE IT RESOLVED THAT</b> the Board approved the Off Site Winter Watering System Program application, submitted by S. Cook in the amount of \$ 1500.00.</p>	<b>CARRIED</b>
7.3	<p><b>Provincial Rates</b></p> <p>Provincial mileage rate increased to \$ 0.43 as November 1, 2013. The Board decided to freeze the current rate at \$ 0.42 per km until further notice.</p>	
7.4	<p><b>Web Upgrade</b></p> <p>The information on available Web Upgrade presented to the Board. The Board decided not to take any actions on this matter at this time.</p>	
7.5	<p><b>Forage Seed Program Application / Low Flow Toilet Program Application</b></p> <p>Two applications were presented to the Board. The Board found that these applications fit the Program criteria.</p>	
8.0	<p><b>REPORTS</b></p>	
8.1	<p><b>Chairperson</b></p> <p>D. Oliver presented a summary of his activities.</p>	
8.2	<p><b>Manager Report</b></p> <p>Report is on file at the office</p>	
8.3	<p><b>Watershed Planner</b></p> <p>Report is on file at the office</p>	

**MINUTES OF MEETING NO.60-13**

NAME Executive Board

PAGE 4 of 4

DATE November 21<sup>st</sup>, 2013

9.0	<p><b>IN CAMERA DISCISSIONS</b></p> <p><b>502-13: J. Cruise - J. Halchuk</b>  <b>BE IT RESOLVED THAT</b> the Board go in camera to discuss human resources.</p> <p><b>503-13: B. Sigfusson – N. Brandstrom</b>  <b>BE IT RESOLVED THAT</b> the Board came out of camera.</p> <p><b>503/1-13: N. Brandstrom – J. Halchuk</b>  <b>BE IT RESOLVED THAT</b> the Board approve to accept Financial Administrator Assistant position as a regular employee position with benefits, three (3) days per week, 8 hours per day with flexible hours until March 31, 2014 and 4 days per week, 8 hours per day from April 1, 2014 – March 31, 2015.</p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p> <p><b>CARRIED</b></p>
10.0	<p><b>CORRESPONDENCE</b></p> <p>The following correspondence was presented to the board:</p> <ul style="list-style-type: none"> <li>➤ The information on Coldwell Community Foundation Inc;</li> <li>➤ The email from Erin Shay with information pertaining to Growing Forward II;</li> <li>➤ The announcement of the 63<sup>rd</sup> GPFWA workshop and first call for papers from great Plains Fishery Workers Association;</li> <li>➤ The information pertaining to Resolution for the AMM Convention submitted by RM of Westbourne;</li> <li>➤ The information on Council of the Federation Excellence in water Stewardship Award</li> </ul>	
11.0	<p><b>Next Meeting:</b>  <b>January 17, 2014</b>  <b>4:00 PM, Grahamdale Community Centre</b></p>	
12.0	<p><b>504-13: J. Cruise – J. Halchuk</b>  <b>BE IT RESOLVED THAT</b> we adjourn at 4:00 p.m.</p>	<b>CARRIED</b>
	<p><b>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</b></p>	
	<p>_____  <b>Doug Oliver, Chairperson</b>  <b>WIWCD</b></p> <p>_____  <b>Linda Miller, Financial Administrator</b>  <b>WIWCD</b></p>	