

MINUTES OF MEETING NO. 51-13

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LOCATION	WIWCD Office Lundar, Manitoba	DATE	February 21 st , 2013

PRESENT:

D. Oliver	Chairperson	Lake Francis Sub District
B. Sigfusson	Vice Chairperson	Shoal Lake Sub District
N. Brandstrom	Sub District Director	Dog Lake Sub District
H. Hallson	Sub District Member	Swan Creek Sub District
E. Zotter	Sub District Member	Lake Francis Sub District
D. Johnson	Sub District Member	Shoal Lake Sub District
D. Skoropata	Sub District Member	Dog Lake Sub District
D.Meisner	Councilor (Guest)	RM of Grahamdale
J. Halchuk	Councilor (Guest)	RM of Grahamdale
L. Miller	Financial Admin /Manager	WIWCD
I. Zotter	Financial Admin Assistant	WIWCD

REGRETS:

J. Cruise	Sub District Director	Swan Creek Sub District
E.Shay	Watershed Planner	Manitoba Water Stewardship

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER D. Oliver called the meeting to order at 10:10 AM	
2.0	APPROVAL OF AGENDA 417-13: B. Sigfusson – H. Hallson BE IT RESOLVED THAT the Board approve the agenda with addition of <ul style="list-style-type: none"> ➤ 7.3 Ricoh copier ➤ 7.4 Media Workshop ➤ 7.5 Oak Hammock Marsh ➤ 7.6 Bull sale Calendar ➤ 7.7 Manure removal 	CARRIED
3.0	APPROVAL OF MINUTES 418-13: N. Brandstrom – H. Hallson BE IT RESOLVED THAT the Board approve the minutes of the Executive Board Meeting 50-13 January 10 th , 2013 as presented	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity L. Miller presented financial report. 419-13: B. Sigfusson – E. Zotter BE IT RESOLVED THAT the Board approve the expenses of \$ 39,669.30 (cheques # 1524-1568) and financial statements January 10 th , 2013 to February 20 th , 2013	CARRIED
5.0	SUB DISTRICT RECOMMENDATIONS N/A	

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6.0	OLD BUSINESS	
6.1	Hunan Resources: Workplace Safety and Health Policy The draft of the Workplace Safety and Health Policy was given to the board for review.	
6.2	Expansion Proposal The Expansion has not been confirmed yet. The confirmation is expected to be received by the RM of Grahamdale shortly.	
6.3	Winter Off Site Waterers Concerns were raised that some of the projects weren't completed and not in use. The Board members are following up with the applicant. The application form for Winter Off-Site Watering System was reviewed by the Board. Updated application form to be presented at the next meeting with changes suggested by the board.	
6.4	Twin Beaches and Laurentia, Burnt Lake Laurentia Beach Spawning Shoals. D. Johnson reported that Spawning Shoals at Laurentia Beach are completed. Signs for the project were ordered, but not installed yet. Burnt Lake Spawning Shoals. Spawning Shoals at Burnt Lake are completed. Signs are in the process of being ordered.	
6.5	IWMP There are no updates on the Integrated Watershed Management Plan (IWMP) at this time. Integrated Watershed Management Plans developed by other conservation districts to be sent to the RM of Grahamdale as samples.	
6.6	Riparian Sign There is no further information available on the order and installation of the Riparian Sign at this time.	
6.7	Lake Winnipeg basin stewardship fund There are no updates on funding request.	
6.8	Riparian Application for Dugouts The existing application has to be updated. The condition that the funding will be released upon completion, inspection and submission of receipts must be outlined. Two applications for the dugouts were submitted and presented to the Board. The assessment and the decision regarding submitted applications postponed until spring.	

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7.0	NEW BUSINESS	
7.1	<p>Office proposals E. Shay and J. Cruise participated in the discussion by the teleconference.</p> <p>Eight office proposals were submitted. The Board reviewed all submissions. A committee was created to assess top three potential locations. The response to all applicants will be sent after the decision regarding office location is finalised.</p>	
7.2	<p>ReLeaf Program</p> <p>The letter to Tree Canada with a request to initiate ReLeaf operation along Lake Manitoba signed by the Board members to be sent to the President of Tree Canada with supporting letters from the RM's.</p>	
7.3	<p>Ricoh</p> <p>The buyout invoice from RFS Canada was presented to the board. Staff to explore any possible options to minimise the lost cost.</p>	
7.4	<p>Workshop Media <u>420-13: H. Hallson – B. Sigfusson</u> BE IT RESOLVED THAT the Board approve for L. Miller to attend “Making the News: How to get the Media’s Attention, with John Longhurst” on February 22, 2013.</p>	CARRIED
7.5.	<p>Oak Hammock Marsh</p> <p>The Board agreed that members and staff shall attend Oak Hammock Marsh presentations at the schools to promote the WIWCD and collect information of the event. <u>421-13: E. Zotter – N. Brandstrom</u> BE IT RESOLVED THAT the Board approved to accept increased payment for the Presentations by Oak Hammock Marsh at Eriksdale School this spring.</p>	CARRIED
7.6	<p>Bull Sale Calendar <u>422-13: H. Hallson – N. Brandstrom</u> BE IT RESOLVED THAT the Board approved the advertisement in the Bull Sale Calendar in the amount of \$ 500.00</p>	CARRIED
7.7	<p>Manure Removal</p> <p>The Board come to an agreement that Manure removal program is not a priority for the West Interlake Conservation District at this time.</p>	
8.0	REPORTS	
8.1	<p>Chairperson</p> <p>D. Oliver elected to be a representative on the expanded MCDA Board. D. Oliver updated the Board on the current MCDA activities.</p>	

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8.2	<p>Manager Manager's Report is on file at the office</p> <p>Staff to research the information on "Hands free devices" for communication purposes.</p>	
8.3	<p>Watershed Planner Watershed Planner report is on file at the office.</p>	
9.0	<p>IN CAMERA DISCISSIONS N/A</p>	
10.0	<p>CORRESPONDENCE</p> <p>L. Miller presented to the board:</p> <ul style="list-style-type: none"> - The information regarding developing a series of on-line Watershed Management training classes; - The information from MAFRI Farm Production Advisor pertain the pipeline plow; - The invitation to "Keeping Water on the Land" workshop hosted by Water Caucus; - The invitations from Manitoba Environmental Industries Association (MEIA) to Annual Meeting and Water-Tech Workshop; - The invitation to the 5th Annual Red River Basin Commission North Chapter Fish Dinner; - "From Planning to Action: A working partnership" developed by Turtle Mountain Conservation District and the Manitoba Habitat Heritage Corporation; - The publication by the North Central Great Plains Leadership Imperative "Avoiding a Lake Winnipeg Endgame"; - Call for Proposals from the Prairies East Sustainable Agriculture Initiative; - Partnership proposal (draft) submitted by Breakout Education Network; - The notification from the bank regarding increase and new fees that will affect al accounts with Special Arrangements; - The informational flyer from Prairies East Sustainable agriculture Initiative; - The invitation to Water seminar sponsored by the Consulate of the Kingdom of the Netherlands and the city of Yorkton; - The Letter from M. Lee, Manager Surface Water Management MB Conservation and Water Stewardship and K. Hayward, Manger Watershed Planning and Programs MB Conservation and Water Stewardship. The letter explains the role and engineering support services provided by Surface Water Management Section within the Department of Conservation and Water Stewardship; - The information regarding Water for Life Week, which is scheduled on October 4-10, 2013. <p>The Trappers Education courses provided by West Interlake Local Fur Council (WILFC) will take place on March 9-10, 2013</p> <p>423-13: B. Sigfusson – H. Hallson BE IT RESOLVED THAT the Board approved to donate \$ 100.00 to WILFC to support trapper's education courses.</p>	CARRIED
11.0	<p>Next Meeting: March 21st, 2013 10:00 AM, WIWCD Office</p>	

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12.0	<u>424-13 B. E. Zotter – N. Brandstrom</u> BE IT RESOLVED THAT we adjourn at 2:10 PM	CARRIED
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.	
	<hr/> Doug Oliver, Chairperson WIWCD	
	<hr/> Linda Miller, Financial Administrator WIWCD	